



### PRESIDENT'S LETTER

Your Executive Committee has voiced approval of the Chapter policy as outlined below:

(1) Major emphasis is to be given to the betterment of the Architect's Public Relations. While the major part of this activity will be carried on through the Public Relations Committee, practically all of our Committees should work toward this end.

To do so they will have to focus their efforts upon subjects of interest to the Public, to Government and to other organizations.

(2) Equally important is the function of self-education and the exchange of technical information, experience and ideas. This, too, will prove to be of interest to the public and should be brought to its attention.

(3) The Chapter membership should attend more meetings and should take a greater interest in the proceedings. To insure this more frequent meetings with more opportunity for open discussions will be held.

Every Tuesday noon, and on one Wednesday evening each month, a variety of programs will be offered in the hope that the number of really active members will be increased.

I wish to thank those of you who responded to the letter asking for your choice of Committees. The response was remarkable insofar as no one Committee was swamped with applicants. There is still time to answer.

(4) The program above outlined could benefit one thousand architects just as well as it can our present membership of 651. In fact, the added income from one thousand architects, and the prestige gained by a truly representative organization would make it easier to achieve the goal set up. We, therefore, will seek to increase our membership.

Your Executive Committee and your President need your suggestions, your advice, and your active participation, so that the Chapter may serve you. Its success is measured only by this yardstick.

HAROLD R. SLEEPER

### AMONG THOSE PRESENT

On June 19 the Chapter staged its second Cocktail Party and Reception of the 1946-7 season, to which were invited as guests all new members elected since the last party. Special guests were the members of the United Nations Board of Design. Judging by the attendance, and the fact that the last guests were reluctantly bowed out at eight o'clock, the party was a success, although no entertainment was provided, beyond a simple introduction of the guests present.

Representing the United Nations were Mr. Villamajo of Uruguay, Mr. Nowicki of Poland, Mr. Antoniadis of Greece, Mr. Havlicek of Czechoslovakia and Mr. Wolff, Liaison Officer of the Headquarters Planning Office; also Mr. & Mrs. Cormier of Canada and Mr. & Mrs. Soilleux of Australia, all of whom added glamour to the occasion.

Harold Sleeper was host—his first official function since taking over the Presidency of the Chapter.

### ONE FOR THE DATE BOOK

We have engaged the Pine Room of the League for lunch every Tuesday next season. On alternate Tuesdays the Technical Committee will carry on its excellent series of open discussions; intermediate Tuesdays will be taken over by other Committees which have similar programs to offer the Chapter. Daniel Schwartzman, who has accepted the Chairmanship of our Activities

Committee this year, has promised to prod all laggard Committees into action.

Better mark off Tuesdays in your date book now.

### JULY MEETING

Herewith a report on the last Chapter meeting for those who were unable to make it.

#### Fees

Our new fee schedule at last has been adopted. The final draft, mailed out to all members under date of June 16, was voted into existence at the July 1 lunch, with one minor change: the proportions of the architect's fee (see page 6, par. 9 (a) and (b) of the June 16 draft) were re-arranged to provide for payment of 80% (instead of 75%) of the total fee upon completion of working drawings and specifications, leaving 20% (instead of 25%) for supervision.

Clarence Litchfield and his Committee are to be congratulated for having successfully completed a magnificent job. Bids on the new document have been received and the printing started, so that the new schedule will soon be available at the Chapter Office.

#### More & Better Draftsmen

Ben John Small of the Education Committee has suggested a plan for supervision by the Chapter of drafting and coaching schools in this area, which has considerable merit.

He has suggested that the Chapter issue an approved list of acceptable drafting schools in New York City. He further suggests periodic observation by Chapter members of actual class work and teaching ability of instructors. He proposes a "N. Y. Chapter Award for Drafting Excellence", to be offered at the end of the school

term to each approved school, the award to be presented with appropriate ceremonies and the winners to be made Student Associate members of the Chapter.

Mr. Small believes that such a program would indicate our objective in drafting technique, would produce better qualified draftsmen for our offices, and would stimulate interest in professional activities and growth in our membership.

The above suggestions are now being discussed with representatives of the State Education Department.

## COMMITTEE HIGHLIGHTS

### Paraplegics

The full size mock-up, containing the Standard Units designed by members of the Chapter for use of paraplegics, now stands complete on the grounds of Halloran Hospital. The construction of this house was carried out in collaboration with the Staten Island Chapter. The Fuller Construction Co. donated their services as general contractor. The services of all sub-contractors were donated, as well as a large part of the material and labor. Remaining expenses were met by the Red Cross.

Since the formal opening of the test house on June 11, at which Perry Coke Smith and other members of our hard working Committee were present, the wheelchair veterans at the Hospital have tested these units, built from preliminary plans, so that any necessary modifications could be incorporated into the final plans. William Potter, who has undertaken charge of this work, reports that final plans will be ready this week for the blueprinter and present indications are that hundreds of sets will soon be on their way all over the country.

### New York State Association Convention

This Chapter has agreed to serve as official hosts to the architects of the State who will be in New York next October as delegates to the 1947 Convention. A reception committee is now being formed, but our list is far from closed. Any volunteers?

There will also be a Ladies Committee, since the visiting architects are sure to bring their wives.

Dale Badgeley is hard at work on an interesting program of subjects and

speakers covering the three-day meeting.

Whether you volunteer to be a greeter or not, you will be expected to be present at one or more of the Convention sessions.

Dates—Oct. 22 - 25.

Place—Commodore Hotel.

## CITY CONTRACTS

Your Committee on Fees and Contracts proposes this year to make a study of the various contract forms used by different departments of the City of New York for architectural services.

We have on hand copies of contracts issued by such departments as Board of Education, Public Works and Parks.

Clarence Litchfield requests that you send him, care of the Chapter Office, copies of any recent contracts you may have with *other* departments of the City, so that his Committee can get started on this study.

## CANDIDATES

The names of the following candidates have been presented for membership in the Institute:

### 1. Samuel Sperlin Arlen

*Sponsors:*

Joshua D. Lowenfish  
William Shary

### 2. Conrad I. Arnold

*Sponsors:*

Antonin Raymond  
Howard H. Battin

### 3. George Fenner Blount

*Sponsors:*

Louis Justement  
Robert R. Cuman

### 4. René de Blonay

*Sponsors:*

William A. Delano  
Edwin B. Olsen

### 5. William H. Heidtmann

*Sponsors:*

J. Stanley Sharp  
Morris Ketchum, Jr.

### 6. Henry Klumb

*Sponsors:*

Jules Korchien  
Simon Breines

### 7. John Minas Kokkins

*Sponsors:*

Lester La Pierre  
Ben John Small

### 8. Martin Lowenfish

*Sponsors:*

Rosario Candela  
Charles L. Jones

### 9. John Carvel Merrill

*Sponsors:*

Peter Schladermundt  
Daniel D. Merrill

### 10. Adolf Lancken Muller

*Sponsors:*

Lessing Williams  
Theodor Muller

### 11. Edward Everett Post

*Sponsors:*

Lessing Williams  
James Otis Post

### 12. David C. Sanford, Jr.

*Sponsors:*

Edgar I. Williams  
Harold R. Sleeper

### 13. George Munson Schofield

*Sponsors:*

Frank Gaertner  
Ernest A. Van Vleck

### 14. Julian Von Der Lancken

*Sponsors:*

Theodor Muller  
Jedd S. Reisner

## For Associate Membership:

### 1. Joseph A. McGinniss

*Sponsors:*

Simon Breines  
Ben John Small