

March 1973

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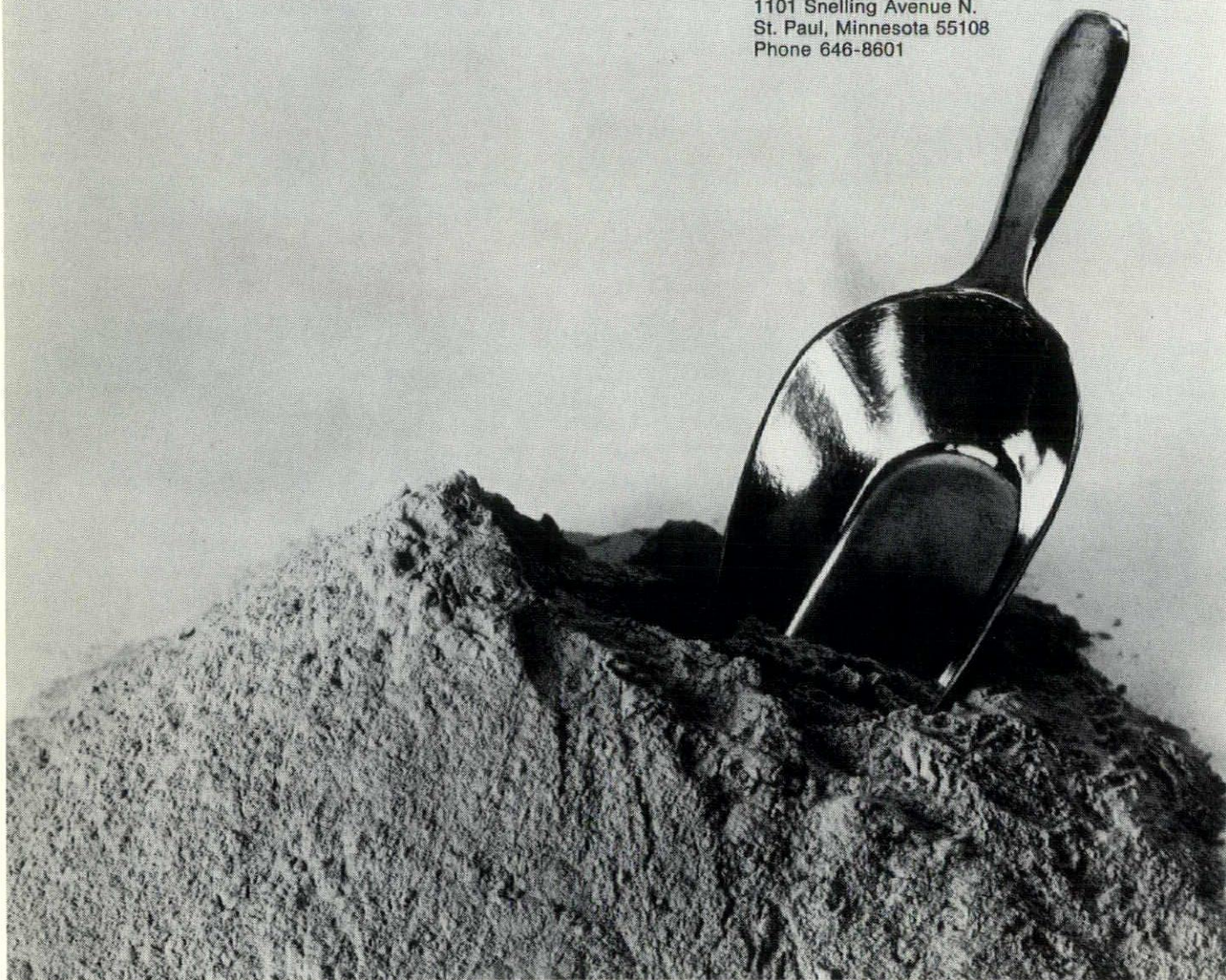
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NORTHWEST ARCHITECT

MARCH 1973

Volume XXXVII Number 2

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Fred Miller, Jr.

Graphic Design
Barbara Butorac

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Minnesota Society of Architects, AIA
Saul C. Smiley, AIA, President
George F. Klein, Jr., Commissioner of Public Affairs

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of the American Institute of Architects**

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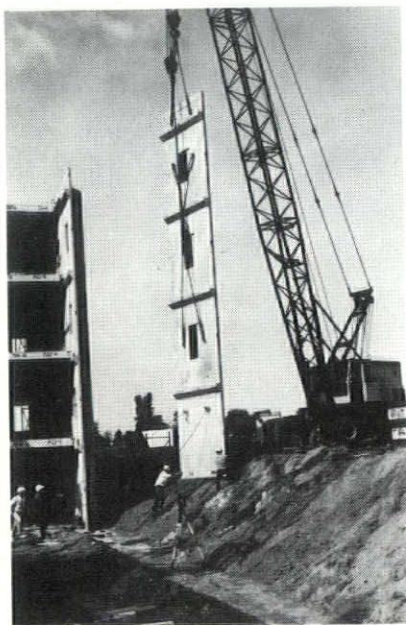
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DIRECTORY — MARCH, 1973

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ARCHITECT AND ENGINEERS: Grover-Diamond Associates, Inc., St. Paul, Minnesota

CONTRACTOR: Concord Development Corp., Minneapolis, Minn.

Remember, when building economy is vital, specify

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The Minnesota Society of Architects enjoys an enviable position of leadership nationally in the American Institute of Architects. The reason for it is rather simple — Minnesota Architects are progressive and have been for years. Because we undertake each task with sincere interest and sheer dedication we often manage to achieve exceptional results. It is these results that account for the excellent reputation we are given to enjoy.

All of this, of course, is history. We have to address ourselves to today and tomorrow. Leader, or not, we have our immediate concerns confronting us and they are numerous. So let's not bother to spell them out. Let's think about them instead.

The MSA gives us the means, organization and structure through which we can function and cope with our concerns. We may address ourselves to them singularly, by committee task force or at large. Whichever the case, our need is identity of the objective and achievement of our goal. Be our concerns in our own behalf or in behalf of other, let's get to them.

We have the wonderful opportunity within our grasp to benefit the needs of the society — a great responsibility. We face it daily and generally carry it off most successfully.

So, in fact, nothing is changed, neither our leadership in the past nor our approach to the future. Perhaps the time is now that we pause to reflect where are we, where have we been and where are we going. When we have the answers, then let's continue with the job that lies ahead.

S. C. Smiley
President, Minnesota Society of Architects



You don't have to know everything about irrigation. Just the first thing: Minnesota Toro.

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Minneapolis, Minn. 55426

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Board of Directors

- * President
- * Vice President
- * Treasurer
- * Secretary
- * Immediate Past President
- * President, Minneapolis Chapter
- * President, Saint Paul Chapter
- * President, Northeastern Chapter
- * Student Representative
- Director, Northeastern Chapter
- Director, Saint Paul Chapter
- Director, Saint Paul Chapter
- Director, Minneapolis Chapter
- Director, Minneapolis Chapter
- Director, Minneapolis Chapter

Saul Smiley, AIA
 Frederick Bentz, FAIA
 Robert Nelson, AIA
 Ed Sovik, FAIA
 Bruce Abrahamson, FAIA
 William Berget, AIA
 Cecil Tammen, AIA
 John Ivey Thomas, AIA
 Chris Shears
 Thomas Shefchik, AIA
 Fritz Rohkohl, AIA
 James Voigt, AIA
 George Klein, AIA
 Gene Green, AIA
 James Stageberg, AIA

* denotes members of Executive Committee

Pictured above from left to right: Frederick Bentz, Saul Smiley, Ed Sovik, Robert Nelson

Saint Paul Chapter Officers



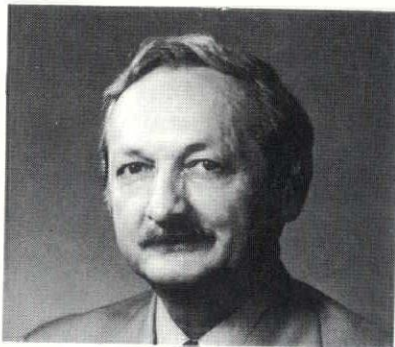
* President
Vice President
Secretary
Treasurer
MSA Director
MSA Director
Chapter Director
Chapter Director

Cecil Tammen
Richard Faricy
Lloyd Bergquist
Wayne Olson
Fritz Rohkohl
James Voigt
Clint Johnson
David Hall

The primary thrust of the St. Paul Chapter in 1973 will be in the area of Government Liaison and programs which grow out of this effort. The first of these will be the Mayor's Conference on Urban Design in the Spring of 1973. Of additional interest and concern will be the broad areas of planning which are underway in our area such as Transit, the River Front, Highways, etc.

When areas of interest are identified, a Task Force or Special Committee will be assigned to the study program, hopefully resulting in a conference with public involvement or the subject matter for Chapter meetings.

Minneapolis Chapter Officers



* President
Vice President
Secretary
Treasurer
MSA Director
MSA Director
MSA Director
Chapter Director
Chapter Director

William Berget
Dennis Grebner
James Rydeen
William Scott
George Klein
James Stageberg
Gene Green
Norm Madsen
Glen Lindberg

In 1973 the Minneapolis Chapter, AIA, is planning the following programs: Monthly Chapter meetings with the program theme "Sharing Ideas and Experiences"; Participation in Architects at the Legislature-Legislative Minuteman Program; "Summer of 73" Design Workshops in July and August; Minneapolis Chapter AIA Non-Profit Housing Corporation; Active support to the Community Design Center; Continuing membership drive. The chapter has also, during the past two years, provided over \$10,000 in support for a Curator of Architecture position at the Minneapolis Institute of Arts.

Northeastern Chapter Officers



* President
Vice President
Secretary/Treasurer
MSA Director
Chapter Director
Chapter Director

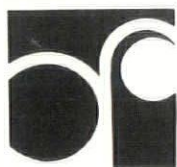
John Ivey Thomas
Donald K. Melander
Leon E. Simich
Thomas Shefchik
William H. Moser
Thomas Vecchi

The Northeast Chapter is planning their Third Annual Design Seminar this fall in cooperation with the University of Minnesota and the Minnesota Society of Architects. In addition to regular meetings, a program is being held in cooperation with the Duluth Area Institute of Technology to bring their student into contact with graduates working in area offices.

* Pictured above is the President of each Chapter

service

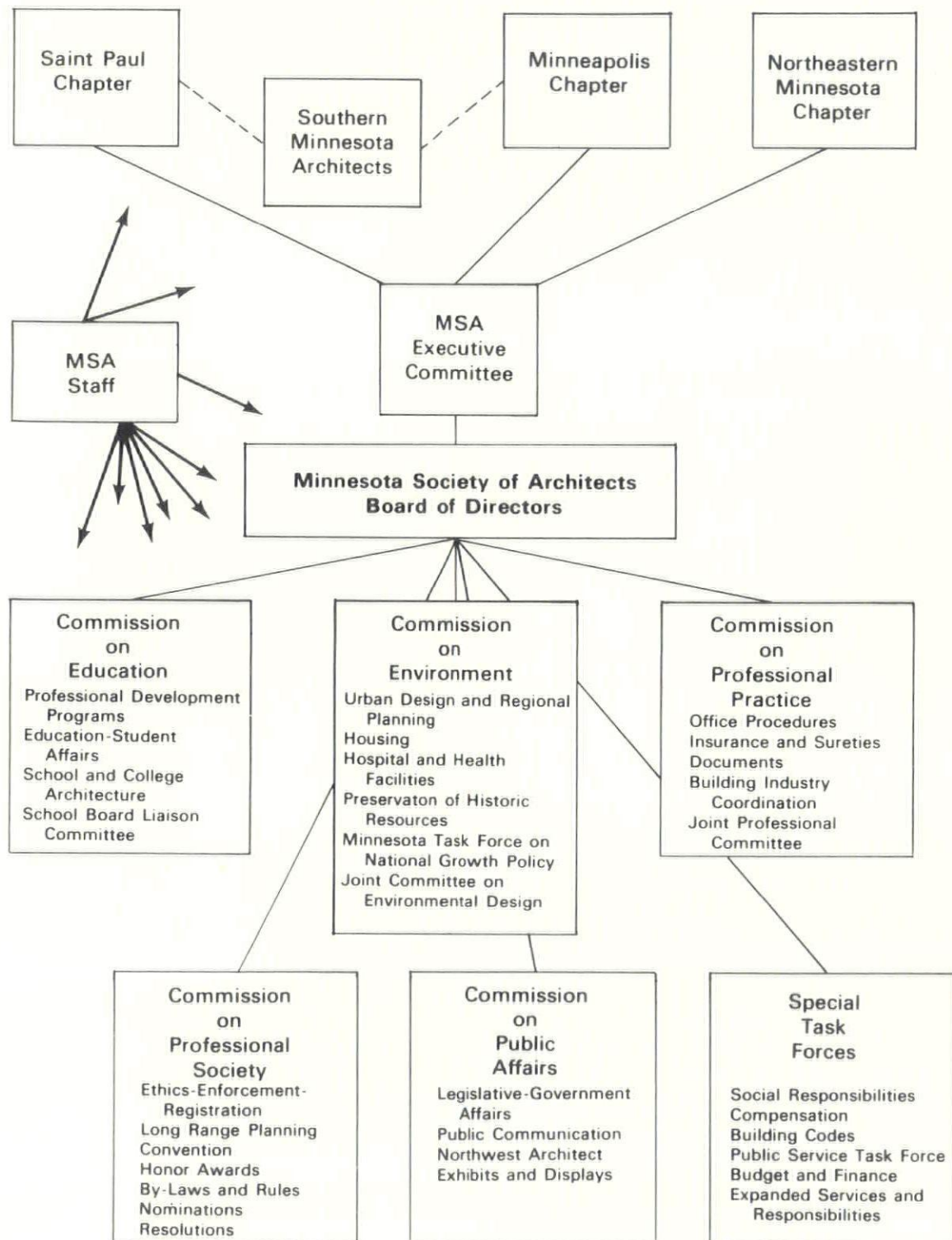
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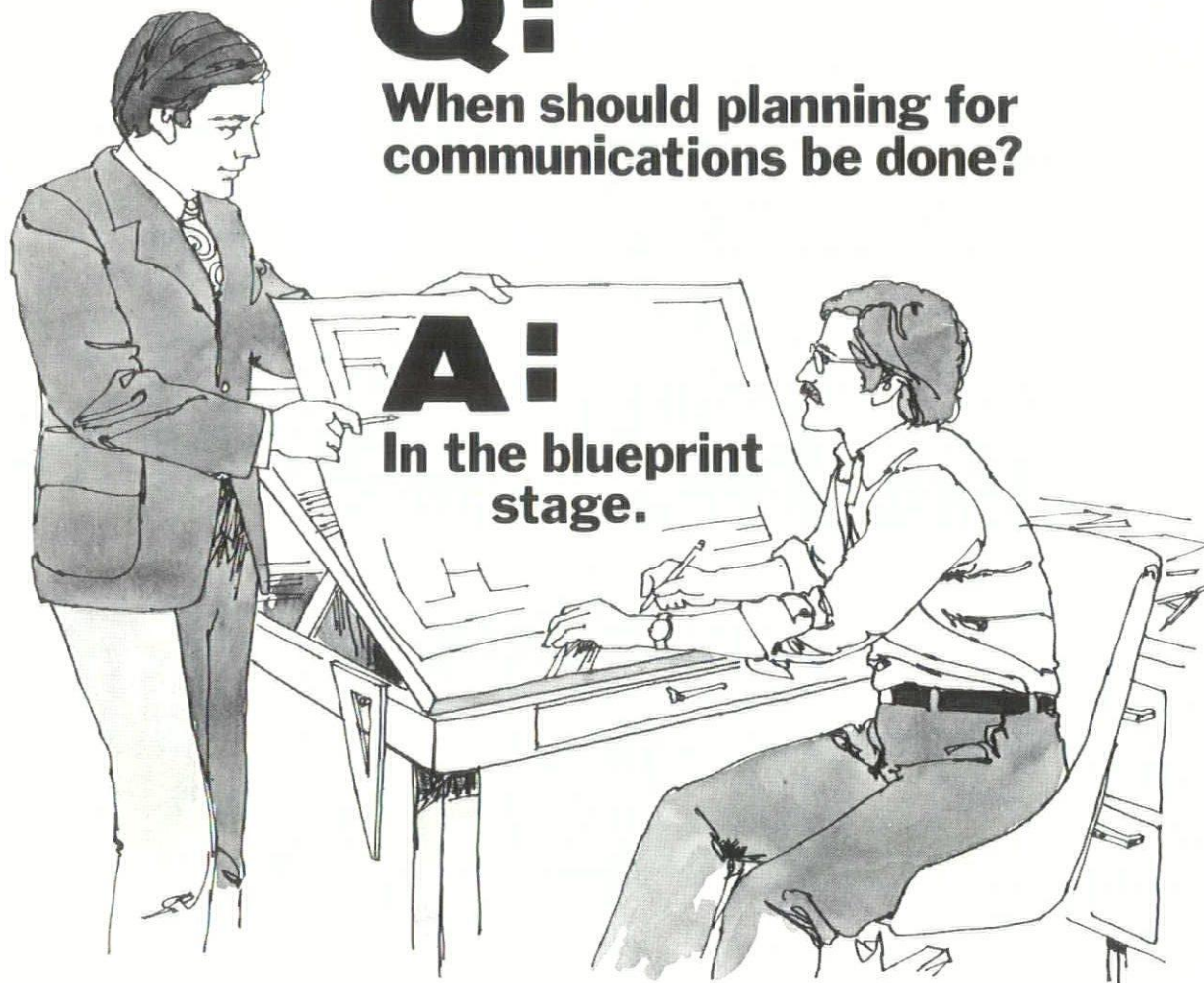
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1973 Organizational Structure



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Committee Chairmen

COMMISSION ON EDUCATION

Commissioner-Gene Green, AIA
 Professional Development Programs
 Ernst Ibs, AIA
 Education-Student Affairs
 Herb Ketcham, AIA
 School and College Architecture
 Gene Flynn, AIA
 School Board Liaison Committee
 Fred Traynor, AIA

COMMISSION ON ENVIRONMENT

Commissioner-James Stageberg, AIA
 Urban Design and Regional Planning
 Leonard Parker, AIA
 Housing
 James O'Brien, AIA
 Hospital and Health Facilities
 Tom Harty, AIA
 Preservation of Historic Resources
 William Scott, AIA
 Minnesota Task Force on National Growth Policy
 Bruce Abrahamson, FAIA
 Joint Committee on Environmental Design
 John Hanley

COMMISSION ON PROFESSIONAL PRACTICE

Commissioner-James Voigt, AIA
 Office Procedures
 George Root, AIA
 Insurance and Sureties
 Don Perrenoud, AIA
 Documents
 Jack Lindeman, AIA
 Building Industry Coordination
 CICC of Minnesota
 David Griswold, AIA
 Joint Professional Committee
 Saul Smiley, AIA

COMMISSION ON PROFESSIONAL SOCIETY

Commissioner-Fritz Rohkohl, AIA
 Ethics-Enforcement-Registration
 Roger Johnson, AIA
 Long Range Planning
 John Gravender, AIA
 Convention
 Jack Ovick, AIA
 Honor Awards
 Bernard Herman, AIA
 By-Laws and Rules
 Richard Lundahl, AIA
 Nominations
 Bruce Abrahamson, FAIA
 Resolutions
 Determined prior to Convention

COMMISSION ON PUBLIC AFFAIRS

Commissioner — George Klein, AIA
 Legislative-Government Affairs
 Jack Wilwerding, AIA
 Public Communication
 John Anderson, AIA
 Northwest Architect
 Ed Sovik, FAIA
 Exhibits and Displays
 Will Johnson-Bob Burrow

SPECIAL COMMITTEES OR TASK FORCES

Commissioner — Fred Bentz, AIA-FAIA
 Social Responsibilities
 Art Haglund, AIA
 Compensation
 Max Fowler, AIA
 Building Codes
 Marshall Levin, AIA
 Public Service Task Force
 John Lackens, AIA
 Budget and Finance
 Fred Bentz, FAIA
 Expanded Services and Responsibilities
 O. Reuben Johnson, AIA

1973 Committees

COMMISSION ON EDUCATION

Commissioner — Gene Green

Professional Development Programs

This is a top priority area for 1973, needing a strong effort and commitment by Task Force members. Created in 1972, this task force will give leadership to the development of professional development programs and seminars. Two priority area proposed for 1973 are (1) expanded forms of practice and (2) strategies for management.

Ernst Ibs, Chairman
 Marlin D. Hutchinson
 Willard Thorsen
 Earl Roy Wardrum

Robert Rietow
 LeRoy Palmquist
 George Mastny
 Charles Wahlberg

James L. Meyerhoff
 John Carnanicas
 Norman Glewwe
 Byron Stadsvold

David Sullivan
 John Rova
 Robert Hermanson
 Arthur Peabody

Education and Student Affairs

The primary goal of the committee is to establish a communication network between the various educational institutions and the membership of the MSA. The committee will also seek to reinforce a program to develop design literacy or architectural environmental education at the elementary and secondary level.

Herb Ketcham, Chairman
 James Lammers
 Edwin Bell
 Douglas McChane

James Rydeen
 Ralph Rapson
 Howard Goltz
 Alie Tichich

Lawrence Seiberlich
 Sewell Mathre
 William Rova
 Thomas Obermeyer

Robert Levin
 Leigh Hewitt
 Thomas Walz
 Eugene Gjerstad

continued 1973 Committees

School and College Architecture

This committee will in 1973 be working in co-operation with higher educational institutions and representatives of elementary and secondary education on issues related to educational facilities.

Gene Flynn, Chairman	Ken Walijarvi	Jene Sigvertson	Al Wegleitner
Jim Lindberg	Fred Christiansen	Milt Bergstedt	Wes Sorenson
Peter Norum	Basil Filonovich	Gene Green	Dick Hammel

School Board Liaison

This committee and a negotiating subcommittee was responsible for the drafting of a Guide for the Design and Construction of Minnesota Schools and the development of a new contract for architectural services in co-operation with the Minnesota School Board Association.

* Fred Traynor, Chairman	Fred Kegel	Cecil Tammen	Martin Grady
Don Stanius	* Al Wegleitner	John Weaver	George Klein
Richard Whiteman	Bob Hanson	Wes Sorenson	Bill Fay
Bill Hendrickson	* Ken Skold		

* Representing the Minnesota Society of Architects in discussions-negotiations with the Minnesota School Board Association.

COMMISSION ON ENVIRONMENT

Commissioner — James Stageberg

Urban Design

Concerned with urban and regional planning issues, including such issues as metropolitan planning, encouraging development of improved transit systems, continued reutilization of downtown areas and increased utilization of the resources of the river.

Leonard Parker, Chairman	Winston Close	James Mildes	Reynold M. Roberts
George McGuire, Vice Chairman	Robert Hermanson	Ralph Rapson	Gerald Robinson
David Bennett	Thomas Hodne, Jr.	J. David Rasche	Paul Simons
William Berget	Art Kaple	John Rauma	Howard Goltz
Jack Boarman	Albert Michejda		

Housing

The concerns of the committee include public, private housing programs — all aspects of housing as related to the architectural profession. In 1973 we will be reviewing legislative measures in the housing area as they affect the architectural profession.

James O'Brien, Chairman	Gordon Olson	Donovan Wagner	Roger Freeberg
Culver Adams	Elizabeth Close	Ralph Corwin	Y. A. Korsunsky
Peter Norum	Terrance Schlink	Carl Graffunder	Ronald Krank
Edwin Bell	James Cooperman	David Hozza	Paul Pink
Richard J. Carlson	Richard Cottle	Albert Hoffmeyer	John Miller

Hospital and Health

This committee will establish liaison with non-architectural health groups: 1. Minnesota Hospital Association; 2. American College of Hospital Administrators; 3. State Medical Society; 4. State Mental Health and Mental Retardation Agency. This committee will continue liaison with the Department of Health. Also, it will request permission to participate in the Upper Midwest Hospital Conference. Members will be asked to attend seminars, workshops and discussion groups dealing with related subjects.

Tom Harty, Co-chairman	Wayne Winsor	Rod Henslin
Elizabeth Close, Co-chairman	William Miller	William Shannon
Tim Howell	Saul Smiley	Joel Glotter
		Peter Kramer

Preservation of Historic Resources

A very active committee presently involved in the historic preservation area with four major foci: advisory — educational — informational — emergency preservation programs. It has also proposed the establishment of a Northwest Architectural Archives and eventually a Northwest Architectural Foundation.

William Scott, Chairman	Brooks Cavin	Ernst Ibs	John Miller
Foster Dunwiddie	Duane Stolpe	Robert Warn	Gerald Robinson
Basil Filonowich	Tom Martinson	John Rova	Darrell LeBarron
Alan Lathrop	Charles Nelson	Dave Showalter	Gerald Johnson

Minnesota Task Force on National Growth Policy

This committee is seeking to examine methods to implement aspects of the AIA National Growth Policy on the state levels.

Bruce Abrahamson, Chairman

Lou Lundgren	Saul Smiley	Bob Einsweiler
Art Haglund	Ralph Quiggle	Ed Maranda

Joint Committee on Environmental Design

This is a joint committee from several professional organizations being formed to mount a co-operative effort to develop public standards and influence urban planning issues.

John Hanley, Chairman

MSA	CEC	MSPE	CDC
Leonard Parker	Earl Oxley	John T. Hanley	Al French
John Rauma	Douglas Barr	John Badalich	Craig Hess
Dave Bennett	CSI	E. A. Babcock	ASLA
AIP	Wally Neal	PEPP	Roger Martin
Robert Einsweiler	Roy Osterberg	John Dickson	
	Dale Moll		

continued 1973 Committees

Commission on Professional Practice Commissioner - James Voigt, AIA

Office Procedures

The Office Procedures Committee proposes to develop and to distribute to each office printed material obtained through study and information interchange which, if used, will assist the Architect to perfect himself and his profession through technical improvement of his office organization and his architectural techniques.

George Root, Chairman	Robert Kuebelbeck	Earl R. Wardrum	Fred Shank
Richard Rafferty	David Medin	Robert Armbruster	George Stertz
John P. Damberg	Robert Rietow	William Estebo	Ronald Tadsen
Marlin Hutchison	F. Francis Schuck	William Rova	Al Voza

Insurance and Sureties

Health, Accident and Disability Income Insurance Sub-committee

Subcommittee will continue analysis of present group health and accident and disability income insurance with a view toward offering a strong reasonable program to the membership.

Don Perrenoud, Chairman	Art Nelson
Al Berreau	Robert Pierce
Harold Birkeland	

Documents

1. Study all current and future contractual documents, related practice forms and related publications published by AIA and study similar documents, forms and publications published by other organizations.
2. Receive and review comments and suggested changes to AIA documents from MSA members and other individuals and local organizations and make recommendations to institute.
3. Study the need and feasibility of developing local documents, prepare and co-operate with other organizations in the preparation of local documents.
4. Work in co-operation with other MSA committees to educate the members and other individuals and organizations using AIA documents regarding documents and their use.
5. Co-operate with the Institutes Documents Board.

Jack Lindeman, Chairman	Gordon Matson	Art Nelson	Robert Armbruster
James Kellett	Eugene Nelson	Kern Olson	Kenneth Peterson
Gordon Comb			

Building Industry Coordination, CICC

This committee will be composed of the seven MSA representatives to CICC, which include representatives from all segments of the building industry. The committee expects a continued full calendar of building industry concerns. The architect representatives on this committee have a unique opportunity to give leadership to the voicing of the concerns and aiding in solving industry-wide problems.

Dave Griswold, Chairman	Donald Hustad
Francis Meisch	Jack Lindeman

Professional Liability — Sureties Subcommittee

Subcommittee will concern itself with issues related to professional liability insurance and sureties matters. Committee to be appointed

COMMISSION ON THE PROFESSIONAL SOCIETY

Commissioner — Fritz Rohkohl

Ethics - Enforcement - Registration

The committee has formally adopted a primary policy of "corrective and of friendly persuasion" in dealing with questionable ethical activity of the members as well as non-member architects. It is concerned with issues related to registration as well as ethics.

Roger Johnson, Chairman	Ralph Laiderman	Roland Erickson
Samual Mayo	John Lackens	Robert Nelson
Wes Sorenson	Roy Thorshov	George Townsend

Long Range Planning

The efforts of this committee in 1972 served as a basis for the Annual Report. After developing a statement of what should be the priorities and purposes of MSA, the committee will seek to give further examination, vision and planning to the direction of the MSA.

Jon Gravender, Chairman	Charles Wahlberg	Richard Evjen
John Lackens	James Meyerhoff	Jim Bragonier
Bill Berget	Dennis Grebner	

Convention

The demanding, yet extremely enjoyable, task of planning and executing the largest state architectural convention in the profession is the charge of the convention committee. Particularly needed are individuals with an interest in and ideas in developing the content of the program.

Jack Ovick, Chairman	Duane Stolpe	Bill Fay	Vickie Sevak
Eldon Burow	James Rydeen	Jerome Saterbak	Mia Michejda
John Myklebust	Culver Adams	Robert Stilwell	Lucille Burbank
Wayne Olson	Barbara Butorac	Dick Lundahl	S.C. Smiley
O. D. Field	Reynold (Curley) Roberts	Alex Dekker	Daniel Sheridan
Marlo Hanson	Duane Stolpe	Bernard Herman	Bob Shepherd

continued 1973 Committees

Honor Awards

The committee selects the jury, determines and administers the Honor and Special Awards programs of the MSA, subject to the approval of the Board of Directors.

Bernard Herman, Chairman

John Rauma

Jack Boorman

Jack Ovick

Doug Baird

Robert Sperl

Duane Thorbeck

Terrance Schlink

Bob Sandberg

Dennis Walsh

By-Laws and Rules

Responsible for the formulation of new by-laws and rules and presenting these proposed rules to the membership and to the Board of Directors.

Richard Lundahl, Chairman

Additional members determined at Convention

Nominations

Responsible for proposing nominations to the MSA Board of Directors for 1974 MSA officers.

Bruce Abrahamson, Chairman

Richard Whiteman

Clark Wold

Lou Lundgren

Willard Thorsen

COMMISSION ON PUBLIC AFFAIRS

Commissioner of Public Affairs — George Klein

Legislative-Government Affairs

1973 being a legislative year, this committee will be extremely active. Its concerns will include (1) formulating a legislative program for approval by the Board of Directors, (2) legislative lobbying activities, (3) planning the proposed Architects at the Legislature — Legislative Minuteman Conference to be held in March.

***Jack Wilwerding, Chairman**

*Clark Wold

*John Weaver

*Cecil Tammen

*Ken Mahal

*Ed Kodet

*Lanier Oxtan

*Gerald Mundt

Richard Faricy

Orlen Fjelsted

William Hendrickson

E. A. Jyring

Tom Van Housen

Richard Whiteman

Eugene Freerks

Edward Baker

Sidney Stolte

Richard Larsen

Tom Stahl

Alden Smith

Henry Stenquist

Gene Flynn

William Shannon

Ralph Olson

Peter Racchini

* Legislative Steering Committee

Public Communication

Public communication is one of the historic weaknesses of the architectural profession. In 1973 one of our priority foci should and must be public communication — that which causes inter-change and inter-action with the general public, the decision making, buying public and professional public.

John Anderson, Chairman

Leslie Formell

Robert E. Howe

Eldon D. Morrison

John Rickey

Jerome Saterbak

Thomas J. Osberg

David Runyon

Northwest Architect

Gives editorial and management direction to the Northwest Architect and in 1972 was a very active, productive committee responsible for the "New" Northwest Architect.

Ed Sovik, Chairman

Dave Hall

Tom Martinson

James Lammers

Gene Peterson

Phillip James

Emerson Scholer

Elizabeth Close

Bernard Jacob, Editor

James Scannel, President, Bruce Publishing Co.

Greg Johnson, Director of Advertising

Fred Miller, Associate Editor

Exhibits and Displays

Responsible for the development of displays and exhibits for the MSA as part of our public communication program.

Wil Johnson, Co-chairman

Bob Burow, Co-chairman

Murray Casserly

Robert Morgan

Gary B. Hanson

Richard Gilyard

SPECIAL TASK FORCES OR COMMITTEES

Commissioner — Fred Bentz

Social Responsibilities

Concerned with community-focused programs such as the Community Design Center, Ford Foundation/AIA Scholarship and other avenues of social commitment by architects.

Art Haglund, Chairman

Robert Morgan

Richard Cottle

Marlo Hanson

Bob Hysell

Edwin Bell

Dick Zenisek

Dick Goltz

continued 1973 Committees

Task Force on Compensation

The present task force has developed a draft of a new "Methods of Compensation" document. After considerable input from the membership, this document will be substantially revised and strengthened. This is a significant effort which will be concentrated on in 1973.

Max Fowler, Chairman
James O'Brien
Bruce Taber

Bob Magney
Jim Lindberg
Paul Pink

Dave Nordale
Robert Egge
Dick Hammel

Don Stanius
Bill Berget
Bruce Church

Task Force on Building Codes

The importance of building codes and regulations such as OSHA are very apparent. This Task Force will review proposed amendments to the state building code and related codes and legislation, including the architectural barriers law. This is an area vitally in need of strong leadership from the design professions. A lot is at stake and we need a strong effort in this area.

Marshall M. Levin, Chairman
Merle V. Abbott
Robert F. Ackermann
Carl Agerbeck
Fred Christiansen
Richard Erickson

James Forberg
Truman Howell
Hal Fridlund
John Leadholm
Bernard Lieder
Thomas Lynch

Robert Maloney
Masao Matsumoto
Al Mjorud
Rodney Henslin
Alfred J. Nelson
Calvin Niemeyer

Donald Nordblom
Daniel Pates
John Peck
Kenneth Peterson
Seneca Seaman
Mark Winsor

Public Service Task Force

To establish and manage a foundation which will raise and distribute funds and guidance to Minnesota non-profit organizations.

John Lackens, Chairman
John C. Anderson
Tom Martinson

Marlo Hanson
George McGuire
Chris Shears

Fred Shank
Jack Ovick

Lois Ekeren (Minda)
Saul Smiley

Budget and Finance

Budget and Finance is entrusted with the responsibility of developing an annual budget, proposing programs to develop income and properly manage the MSA's financial affairs. It includes the treasurers from the chapters, the MSA treasurer and members at large.

Fred Bentz, Chairman
William Scott
Robert Nelson

Wayne Olson
Ken Mahal
Bill Miller

Leon Simich
Marlo Hanson

Expanded Services and Responsibilities

The MSA Board of Directors has charged the Task Force with recommending new approaches in professional services. Many architects feel present trends represent an undesirable condition for design professionals. It has been evident for several years that with increasing frequency non-public construction programs have proceeded without adequate services from a design professional under turnkey or package programs. In most instances project control and design services are by a contractor or developer, who in turn engages the design professionals and also controls them. In many projects both the visual environment and the architect's economic position have suffered. This Task Force is seeking to research and examine alternative methods, whereby the architectural profession can meet the needs of clients and, in specific, public clients seeking to concentrate responsibility in the design/construct process.

O. Reuben Johnson, Chairman
Joel Glotter, Vice Chairman
Cecil Tammen
David Griswold
Gerald Simons

Richard Zejdlik
Rodney Henslin
Orley Fjelsted
Duane Trossen
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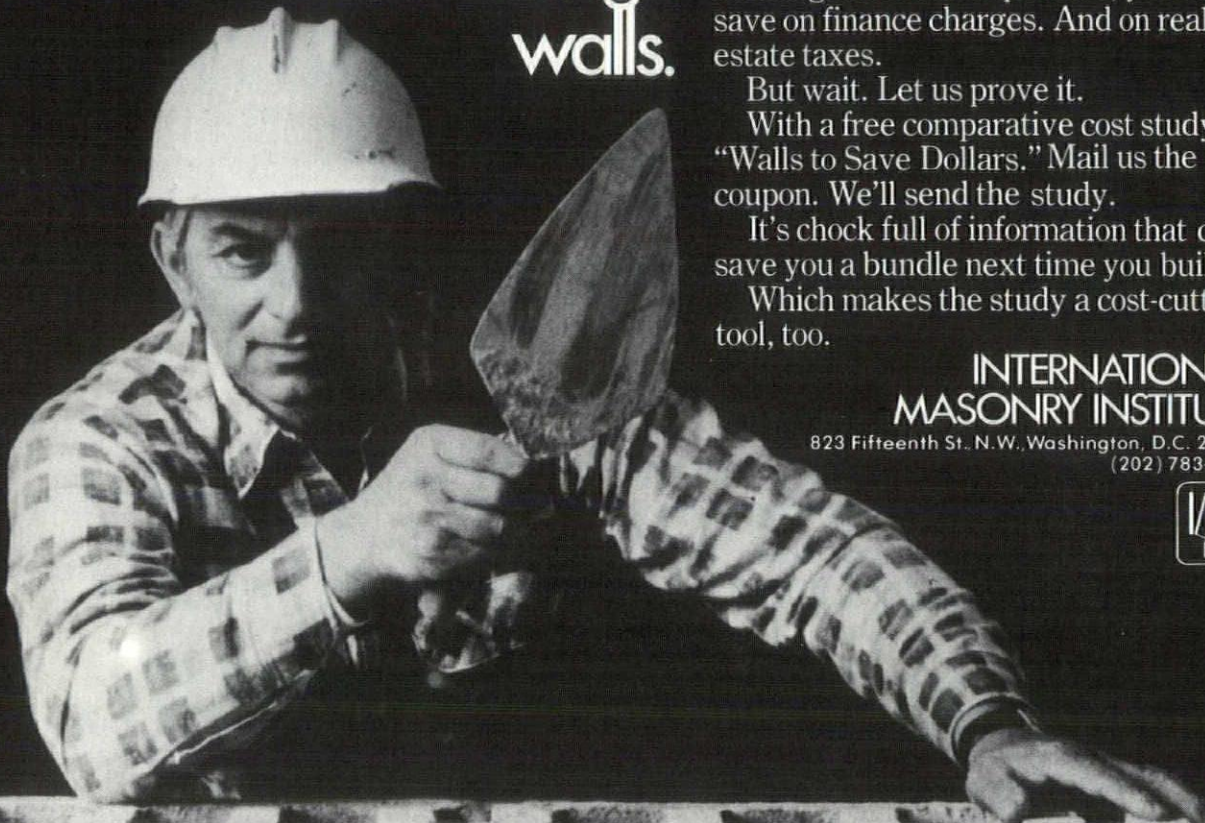
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Name _____

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Address _____

City _____

State _____

Zip _____

Nature of business _____

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MSA Endorsed Insurance Programs

The following are group insurance programs made available to the members of the Minnesota Society of Architects. These programs have been developed through the insurance committee and approved by the Board of Directors of the MSA and undergo periodic evaluation. Please contact directly:

Thomas V. Lynch and Associates
Washington National Insurance Company
1821 University Avenue
Saint Paul, Minnesota 55104

Insurance Benefits for Members, spouses, and employees of Members. Through the Minnesota Society of Architects.

Life Insurance Plan underwritten by the Washington National Insurance Company:

All Members and full-time employees of Members can apply, through age 69.

Term Insurance coverage at low rates may be continued for life.

Conversion to a permanent plan at any time after your term insurance is in force for 5 years without evidence of insurability.

Waiver of future premiums if you become totally and permanently disabled for 180 consecutive days prior to age 60.

Can apply for \$10,000 Basic Life Insurance or for up to double the basic amount.

Full range of settlement options available.

New Members under age 35 eligible for Basic Life insurance without evidence of insurability within 60 days of membership date.

Long Term Disability Plan underwritten by Washington National Insurance Co.

Scheduled benefits available in \$121 increments ranging from \$242 to \$1,210 per month.

A monthly income accrues commencing with the first day after accident disability and the eighth day after sickness disability (or first day in hospital, whichever is first)

Benefits payable as result of accident for life; as result of sickness for 5 years. House confinement not required.

Premiums are waived after 180 days of disability.

Partial disability benefit and non-disabling injury benefit provided in the plan. Pays \$5,000 in event of accidental death or dismemberment.

Major Medical Insurance underwritten by Washington National Insurance Company:

Pays 80% of eligible expenses in excess of the deductible.

Maximum benefit per illness or injury of \$15,000 prior to age 70, \$7,500 age 70 and over.

Choice of deductibles: \$100, \$250, \$500, \$1,000.

Provides benefits for expenses incurred in or out of the hospital.

Benefit for any single claim extends for 3 years.

New members under 35 may enroll in \$500 Deductible plan without evidence of insurability within 60 days from membership date.

Unmarried children can remain in plan to age 23 if enrolled as full-time students.

After 1 child is insured under plan, all newborn children covered without additional premium and without evidence of insurability.

Hospital Income Plan underwritten by Washington National Insurance Company.

Designed to supplement other hospital medical expense plans by paying Member cash for each day of hospital confinement of Member or covered dependent.

Helps fill the "Protection Gap" — The very best disability income and hospital — medical plans cannot fully compensate for the financial loss of an extended hospital stay.

Pays \$750 of monthly hospital income for insured members and employees, \$600 for covered spouses and \$450 for each covered child.

Pays monthly benefits for 15 months of hospital confinement per illness or injury.

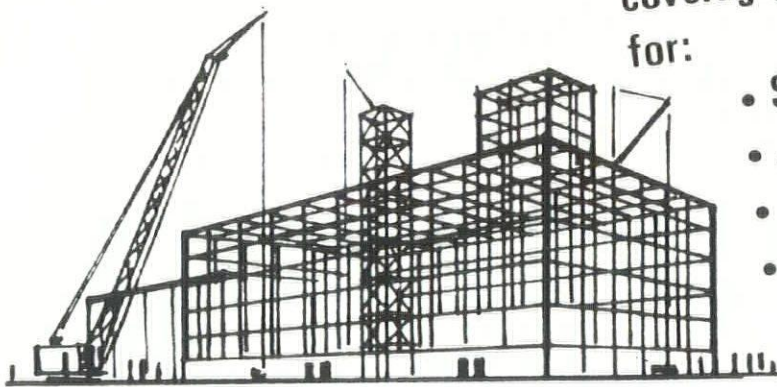
Monthly income benefits are tax-free. Coverage provided for pre-existing conditions for hospital confinement commencing at least 12 months after the effective date of the coverage.

Members, dependent spouses, and employees, under age 64, may enroll.

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Directory of Government Agencies

The following is a listing of many agencies and individuals which the architectural and engineering profession often communicate and work with.

Federal Offices

Senators

Hubert H. Humphrey

232 Old Senate Office Bldg., Washington, D.C., 20510, 202/225-9481; Room 462, Federal Bldg., 110 So. 4th St., Mpls., 55401, 725-2632.

Walter F. Mondale

443 Old Senate Office Bldg., Washington, D.C., 20510, 202/225-5641; Room 170, Federal Bldg., 110 South 4th St., Mpls., 55401, 725-2041.

Representatives

Albert Quie

First District, 2334 Rayburn Office Bldg., Washington, D.C., 20515, 202/225-2271; Room 520, Federal Bldg., Fort Snelling, 725-3680.

Anchor Nelsen

Second District, 2329 Rayburn Office Bldg., Washington, D.C., 20515, 202/225-2472; Hutchinson, 55350.

William E. Frenzel

Third District, 1007 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2871; Room 120, Federal Bldg., 110 So. 4th St., Mpls., 55401, 725-2173.

Joseph E. Karth

Fourth District, 2408 Rayburn Office Bldg., Washington, D.C., 20515, 202/225-6631; Room 544, Federal Courts Bldg., St. Paul, 55102.

Donald M. Fraser

Fifth District, 1111 Longworth Office Bldg., Washington, D.C., 20515, 202/225-4756; Room 180, Federal Bldg., 110 So. 4th St., Mpls., 55401, 725-2081.

John W. Zwach

Sixth District, 1502 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2331; St. Cloud.

Robert Bergland

Seventh District, 1008 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2165; Moorhead, 56560.

John A. Blatnik

Eighth District, 2449 Rayburn Office Bldg., Washington, D.C., 20515, 202/225-6211; Duluth, 55802.

**Housing and Urban Development,
Mpls./St. Paul Area Office, 1821 Uni-
versity Ave., St. Paul, 55104**

Thomas T. Feeney

Area Director, 725-4701

Madeline Hastings

Deputy Area Director, 725-4701

Lynda J. Burton

Special Assistant to Area Director,
725-4701

Operation Division

Joseph Gabler

Director, 725-4736

Roger Olson

Deputy Director, 725-4736

Program Management Staff

Shirley Sailors

Program Manager, 725-4731

Alan Anderson

Program Manager, 725-4726

Elizabeth Jones

Multi-Family Housing Rep., 725-4731

John Buenger

Multi-Family Housing Rep., 725-4726

Arnold Rasmussen

Multi-Family Housing Rep., 725-4726

Charles Warner

(Renewal) Com. Dev. Rep., 725-4726

Architectural Section

Robert Berdahl

Chief Architect, 725-4783

Lowell Ogdahl

Construction Analyst, 725-4783

Norman Lucas

Construction Analyst, 725-4783

Ward Boutin

Construction Analyst, 725-4783

Robert Coss

Construction Analyst, 725-4783

George Francis

Construction Analyst, 725-4783

Olaf Hansen

Construction Analyst, 725-4783

Leon Heutmaker

Construction Analyst, 725-4783

John Tufts

Construction Analyst, 725-4783

Technical Services Branch

Lee Arvid

Assistant Director, 725-4761

Ed Wolf

Deputy Assistant Director, 725-4761

Architecture and Engineering Sec- tion

Gerald Spandl

Chief, 725-4765

Robert Hoepfner

Architect, 725-4765

Richard Sexton

Architect, 725-4765

Kent H. Riedesel

Construction Analyst (Supvy), 725-4765

Gilbert Pelinka

Construction Analyst, 725-4765

Arthur Paarmann

Construction Analyst, 725-4765

Charles Cabe

Construction Analyst, 725-4765

Raymond Meyer

Construction Analyst, 725-4765

Robert Greiling

Civil Engineer, 725-4771

Harry Springer

Chief Construction Inspector, 725-4771

Prince Bokovoy

Construction Inspector, 725-4771

Douglas Frank
Construction Inspector, Duluth,
218/727-6333
Arthur Hultgren
Rehabilitation Advisor, 725-4771
Veronica Daugherty
Wage Requirements Assistant, 725-
4769
John Telfer
Engineering Technician, 725-4771

Planning and Relocation Branch

Tom Foley
Urban Planner, 725-4721
Robert Herbert
Codes Specialist, 725-4721

Housing Management Division

Curtis Ewing
Director, 725-4821
Dan Larson
Housing Programs Coordinator, 725-
4821

OSHA

Edward E. Estkowski
U.S. Dept. of Labor, Region 5 Office,
848 Federal Bldg., 219 So. Dearborn
St., Chicago, Ill. 60604, 353-4716
Vern Fern
Minneapolis Office of U.S. Dept. of
Labor, 725-2571

State Offices

Governor Wendell R. Anderson
130 State Capitol, St. Paul 55155,
296-3391

Rudy Perpich
Lieutenant Governor, 105 State Capi-
tol, St. Paul 55155, 296-2374

Warren Spannaus
Attorney General, 102 State Capitol,
St. Paul 55155, 296-6196

Arlen Erdahl
Secretary of State, 180 State Office
Bldg., St. Paul 55155, 296-3266

Richard L. Brubacher
Administration, Commissioner, 208
State Administration Bldg., St. Paul
55155, 296-3862

Raymond B. Vecellio
Assistant Commissioner, 114 Admin-
istration Bldg., St. Paul, 296-6856

Roger L. Baker
Economic Development, Commission-
er, 51 E. 8th St., St. Paul 55101,
296-2755

Gerald W. Christenson
Planning Agency, Director, 802 Capi-
tol Square Bldg., St. Paul 55101,
296-6662

Wes Werner
State Fire Marshal, St. Paul Office
55155, 296-3584

Architectural and Engineering Divi- sion Mpls./St. Paul Area Office, Room G-10, Administration Building, St. Paul

Paul F. Cummings
Director, 296-4640

Margaret Gilbertson
Secretary, 296-4640

Ellsworth F. Kohlman
Assistant Director, 296-4640

Bruce E. Taber
Architect, 296-4645

J. M. Leadholm
Architect, 296-4647

Gerald S. Robinson
Architect, 296-4648

Marlo W. Hanson
Architect, 296-4644

Greg A. Molitor
Architect, 296-4643

Lyle D. Nelson
Administrative Engineer, 296-4649

Harold S. Nelson
Administrative Engineer, 296-4646

Forrest P. Schultz
Civil Engineer, 296-4650

Thomas H. Fuller
Draftsmen, 296-4651

Richard McLean
Draftsman, 296-4652

Lloyd Picha
Draftsman, 296-4654

Building Code Division Mpls./St. Paul Area Office, Suite 408, Metro Square Bldg., 7th and Robert St., St. Paul 55101

**General Information
296-4639**

Herbert W. Meyer
Director, 296-4626

Robert F. Rogers
Assistant Director, 296-4627

Richard I. Hauck
Section Chief, 296-4628

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Gerhard C. Peterson
Plan Examiners, 296-4632
Thomas G. Vincent
Plan Examiners, 296-4633
Chester J. Zimniewicz
Administrative Engineer, 296-4631
Sivert O. Hendrickson
Code Consultant, 296-4629

Minnesota Department of Health
Mpls./St. Paul Area Office, 717
Delaware St., SE., Mpls., 55440
General Information
296-5222

Warren Lawson, M.D.
Secretary and Executive Officer,
296-5460
Henry Bauer, Ph. D.
Director, Medical Labs, 296-5241
Ellen Z. Fifer, M. D.
Assistant Executive Officer-Pro-
grams, 296-5485
Dean S. Fleming
Director, Division of Health Services,
296-5200

Frederick Heisel
Director, Division of Environmental
Health, 296-5320
Robert Hiller
Director, Community and Personal
Health Services, 296-5265
Helen Knudsen, M.D.
Director, Division of Health Facilities,
296-5440
Richard Wexler
Special Assistant Attorney General,
296-5464

**State Board of Registration for
Architects, Engineers and Land
Surveyors,**
Mpls./St. Paul Area Office, 1512
Pioneer Bldg., St. Paul 55101

Lowell E. Torseth
Executive Secretary, 296-2388
Carol Andersen
Assistant Executive Secretary, 296-2388

State Department of Education
Mpls./St. Paul Area Office, 505
Capiol Square Bldg., St. Paul
55101

Frederik M. Christiansen
Director of Facilities, Planning and
Operations, 296-2288

Floyd Erickson
Assistant Director for Planning, 296-2288

William LaValle
Assistant Director for Operation,
296-2288

Metropolitan Agencies

Metropolitan Council

Fifteen members, all appointed by
the governor, with confirmation by
the Senate. Chairman, appointed
at large, serves at governor's pleas-
ure. Other members, appointed
from combinations of legislative
districts, serve 6-year terms.

Albert J. Hofstede, Chairman
2430 California St. NE, Mpls. 55418
227-9421

Marvin F. Borgelt (1973)
District 1, 1895 Oakdale Ave., W.
St. Paul 55118, 451-1787

Stanley B. Kegler (1977)
District 2, 655 Belmont Lane, Ma-
plewood 55117, 373-4534

John S. Kozlak (1977)
District 3, 2928 Crestview Dr., St.
Anthony 55418, 781-8300

Donald C. Dayton (1973)
District 4, 1295 6th Ave. No., Long
Lake 55356, 332-1902

George T. Pennock (1973)
District 5, 4263 Glenwood Ave.,
Golden Valley 55422, 545-3771

Dennis W. Dunne (1975)
District 6, 4805 Sunnyslope, Edina
55424, 372-8656

Robert L. Hoffman (1977)
District 7, 10429 5th Ave. Circle,
Bloomington 55420, 335-6591

David L. Graven (1977)
District 8, 417 Tarrymore Ave.,
Mpls. 55419, 373-2719

E. Peter Gillette Jr. (1975)
District 9, 2120 Oliver Ave. So.,
Mpls. 55405, 372-8147

James L. Dorr (1975)
District 10, 1025 Washburn Ave.
No., Mpls. 55411, 375-2891

George W. Martens (1973)
District 11, 2601 E. 22nd St., Mpls.
55406, 827-5511

Rev. Norbert E. Johnson (1975) I
District 12, 1044 E. Hyacinth Ave.,
St. Paul 55106, 774-0344

Samuel A. Reed (1977)
District 13, 826 Hague Ave., St.
Paul 55104, 725-4043

Joseph A. Maun (1974)
District 14, 1757 Pinehurst Ave., St.
Paul 55116, 227-9231

Robert T. Jorvig
Executive Director

Stewart Gavett
Acting Finance and Purchase Officer

Robert Nethercutt
Director Community Services and
Public Information

Edward Maranda
Director, Comprehensive Planning

Reynold Boezi
Director, Human Resource Planning

Frank Lamm
Director, Environmental Planning

Donald Carroll
Acting Administrator Finance and
Management Services, 300 Metro
Square Bldg., St. Paul 55101, 227-9421

**Criminal Justice Advisory Commit-
tee**
William Mavity
Program Manager, 300 Metro
Square Bldg., St. Paul 55101, 227-9421

Local Government Information System (LOGIS)

Ted Willard

Acting Executive Secretary, 300 Metro Square Bldg., St. Paul 55101, 227-9421

Metropolitan Health Board

Bruce Bredeson

Executive Director, 300 Metro Square Bldg., St. Paul 55101, 227-9421

Regional Justice Information System (REJIS)

John Asmus

Executive Director, 300 Metro Bldg., St. Paul 55101, 227-9421

Donald D. Carroll

Acting Manager of Management Services, 300 Metro Square Bldg., St. Paul 55101, 227-9421

Metropolitan Transit Commission
Nine members, all appointed to 4-year staggered terms. Governor appoints chairman. Others appointed in various ways by municipal and county officials in 7-county area.

Doug Kelm (1975)

2107 Iglehart Ave., St. Paul, 55104, 227-7343

Dean Fenner (1975)

3725 White Bear Ave., White Bear Lake 55110, 733-4664

Edward Hjermstad (1974)

Chanhassen, 55317, 474-8338

Bernard T. Holland (1973)

1508 Burns Ave., St. Paul, 55106, 296-2365

Warren C. Hyde (1973)

4801 W. 50th St., Edina 55424, 927-8861

Bruce Nawrocki (1975)

1255 Polk Place NE, Columbia Hts., 55421, 644-5400

Glenn G. C. Olson (1974)

6021 10th Ave. So., Mpls., 55417, 330-5975

Walter Saxum (1976)

4901 18th Ave. So., Mpls., 55417, 331-2200

Loring M. Staples Jr. (1975)

1640D Xanthus Lane, Wayzata, 55391, 473-9120

Camille D. Andre

Executive Director, 330 Metro Square Bldg., St. Paul, 55101, 227-7343

Minneapolis Offices

General Information 348-3000

Mayor Charles Stenvig

127 City Hall, Mpls., 55415, 348-2000

City Council

Meets 2nd and last Fridays, 9:30 A.M., 317 City Hall

Alderman

Sam Sivanich

Ward 1, 2538 Ulysses St., NE, 55418, 348-2201

John Cairns

Ward 2, 112 Seymour Ave., SE, 55414, 348-2202

Richard R. Miller

Ward 3, 2652 Marshall NE, 55418, 348-2203

John Derus

Ward 4, 3542 Xerxes Ave. No. 55412, 348-2204

Louis G. DeMars

Ward 5, 1919 Washburn, 521-1588

Jens Christensen

Ward 6, 1801 11th Ave. So. 55404, 348-2206

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55408, 348-2210

Mrs. Gladys Brooks
Ward 11, 5056 Garfield Ave. So.
55419, 348-2211

Russell Green
Ward 12, 3957 25th Ave. So.
55406, 348-2212

Richard M. Erdall
Ward 13, 5239 Humboldt Ave. So.
55419, 348-2213

Administrative Services

Robert Bruce
Assistant City Coordinator, 301M
City Hall 55415, 348-2027

Assessor
Gordon Moe
235 City Hall 55415, 348-2391

Attorney
Keith Stidd
325M City Hall 55415, 348-2022

Capital Long-Range Improvements Committee

Charles R. Hanna
Executive Secretary, 317M City Hall
55415, 348-2491

City Clerk and Commissioner of Registration

Lyall A. Schwarzkopf
311 City Hall 55415, 348-2215

Committee on Urban Environment
Edward Howe
Administrator Assistant, 301M City
Hall 55415, 348-2032

Coordinator
Thomas A. Thompson
301M City Hall 55415, 348-2032

Board of Estimate and Taxation
Thomas P. Vasaly
Secretary, 303 City Hall 55415,
348-2029

Environmental Control
Robert Moffitt
Director, 2nd Floor, Flour Exch. Bldg.
55415, 348-7712

Fire
Clarence Nimmerfroh
Chief, 200 Grain Exch. Bldg. 55415,
348-2536

Health
Dr. C. A. Smith
Commissioner of Health, 250 So.
4th St. 55415, 348-2301

Housing and Redevelopment Authority
Robert Dronen
Executive Director, 217 So. 3rd St.
55401, 348-2511

Industrial Development Commission
Donald P. Risk
Executive Secretary, 305M City
Hall 55415, 348-3950

Inspections
Donald A. Erickson
Director, 220 Grain Exch. Bldg.,
Mpls, 55415, 348-2631
Sol Jacobs
Deputy Director of Inspection

Planning and Development
Lawrence M. Irvin
Director, 301M City Hall 55415,
348-2580

Public Works
Clayton Sorenson
Engineer, 203 City Hall 55415,
348-2443 St. Paul

Saint Paul Offices

General Information, 298-4012
Mayor Lawrence D. Cohen (1974)
347 City Hall 55102, 298-4323

City Council
**Meets daily, Tuesday through
Friday, 10:00 a.m., 350 City Hall**
Mrs. Rosalie Butler
President, Room 17, City Hall
55102, 298-4646; 1034 Summit
Ave. 55105

Mrs. Ruby Hundt
Room 713, City Hall 55102, 298-
5378; 1148 Edgumbe Road 55105

William Konopatzi
Room 216 City Hall 55102, 298-
5679; 1210 Randolph Ave. 55105

Leonard Levine
Room 718 City Hall 55102, 298-
4473; 1987 Worcester Ave. 55116

Dean Meredith
Room 704 City Hall 55102, 298-
4475; 1482 Taylor Ave. 55104

Patrick Roedler
Room 722 City Hall 55102, 298-
5289

Victor Tedesco
Room 701 City Hall 55102, 298-
5506; 2160 Larry Ho Drive 55119

Administrator
Frank D. Marziteli
615 City Hall 55102, 298-4929
Roger Mattson
Assistant Administrative Aide, 615
City Hall 55102

Dave Hozza
Assistant Administrative Aide, 615
City Hall 55102

Attorney
Kenneth Fitzpatrick
647 City Hall 55102, 298-5121

Building Official
Glenn Erickson
445 City Hall 55102, 298-4212

Civic Center Authority
John E. Friedmann
Management Director, 143 W. 4th
St. 55102, 224-7361

Clerk
Harry E. Marshall
386 City Hall 55102, 298-4321

Engineer
City Hall 55102, 298-5221

Finance and Management Services
Robert Trudeau
Director, 113 City Hall 55102, 298-
5125

Fire
Stephen F. Conroy
Chief, 101 E. 10th St. 55101, 224-
7375

Health
Chief Health Officer, 555 Cedar St.
55101, 227-7741

Housing and Redevelopment Authority
Edward N. Helfeld
Executive Director, 55 E. 5th St.
55101, 298-5218

Parks
John L. Ricci
Acting Head
Bob Piram
Superintendent of Parks, 545 City
Hall 55102, 298-4126

Planning and Zoning
Vincent Coughlin
Coordinator, 3rd Floor, 421 Wa-
basha 55102, 298-4151

Port Authority
Robert Sprafka
Executive Vice President, 330 Min-
nesota Bldg. 55101, 224-5686

Public Utilities
A. John Olinger
Acting Head, 216 City Hall 55102,
298-4337

Rochester Offices

Mayor D. Dewey Day
James F. Andre
City Administrator
Steven Kvenvold
Administrative Assistant

Building and Safety Department

Carl Hutchings
Senior Building Inspector
C. A. Armstrong
City Engineer

Duluth Offices

Ben Boo
Mayor
Clarence Maddy
Administrator Assistant

Department of Public Service

Carl Lund
Director
Clifford C. Johnson
Building Inspector

Russell Olson
Building Maintenance-Street Lighting
James Johnson
Sewer Division Superintendent

Department of Research and Planning

Richard Loraas
Director
Gerald Kimball
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Richard Cihoski
Metropolitan Planning Director
John F. Sweeney
Duluth Transit Authority Resident
Manager, 2630 W. Superior St.
C. Thomas Burke
Seaway Port Authority Executive
Director, 1200 Garfield Ave.
Mark Flaherty
Model City Administration Director,
311 No. 2nd. Ave. W.
O. Richard Humes
Housing and Redevelopment Author-
ity Director, 301 E. 2nd St.

Saint Cloud Offices

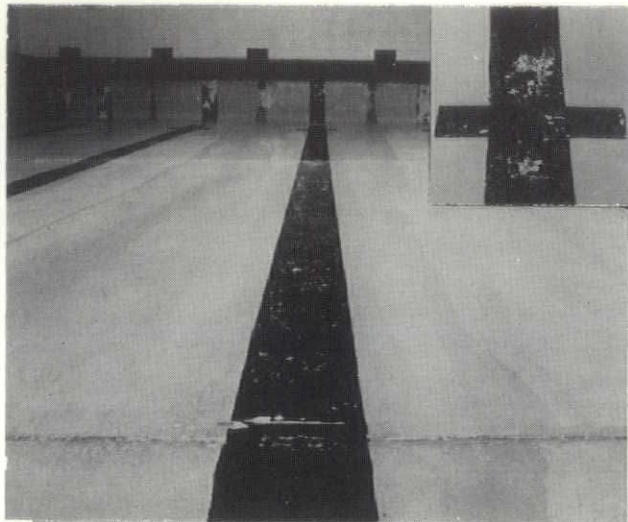
General Information City Hall 251-5541

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Mayor
Robert Freson
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Sy Knapp
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Planning

Staff Minnesota Society of Architects



From left to right: Barbara Butorac, Mindy Leventhal, Vickie Sevak, Daniel J. Sheridan.



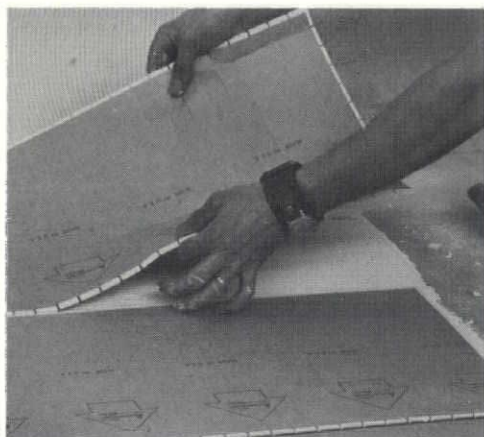
Before—pool surface is cracking and peeling (see inset). Pool needs daily cleaning and filtering system maintenance once a week.

CERAMIC TILE ELIMINATES HIGH COSTS OF SWIMMING POOL MAINTENANCE.

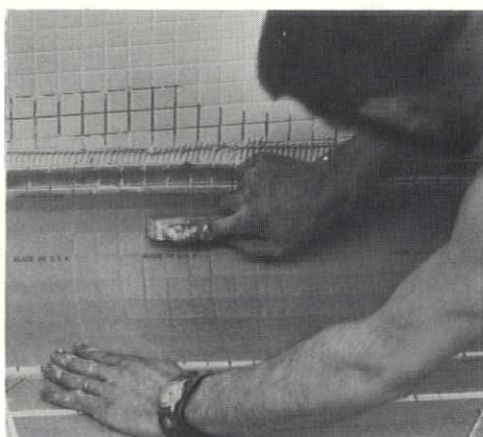
That's what officials at Park Senior High School, Cottage Grove, Minnesota, concluded when they totaled the cost of maintaining their painted pool from 1966 to 1972.

The maintenance and contracted work included sandblasting, painting, cleaning paint chips from the filtering system, daily pool cleaning, etc.

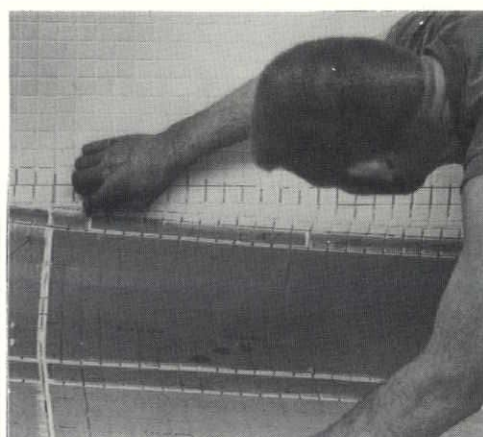
Officials decided to cut costs with Ceramic Tile early this spring. Now with work completed, they have a beautiful pool that will last indefinitely—*with minimum maintenance.*



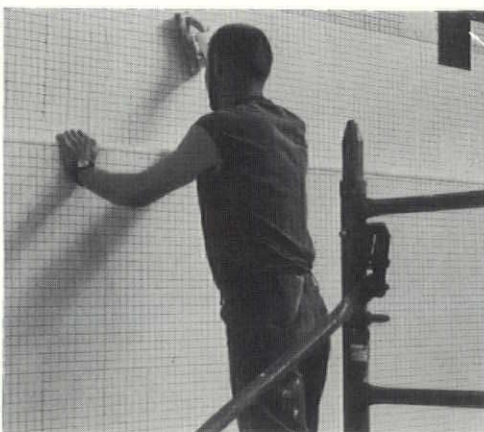
After sandblasting paint and cleaning surface, Ceramic Tiling begins.



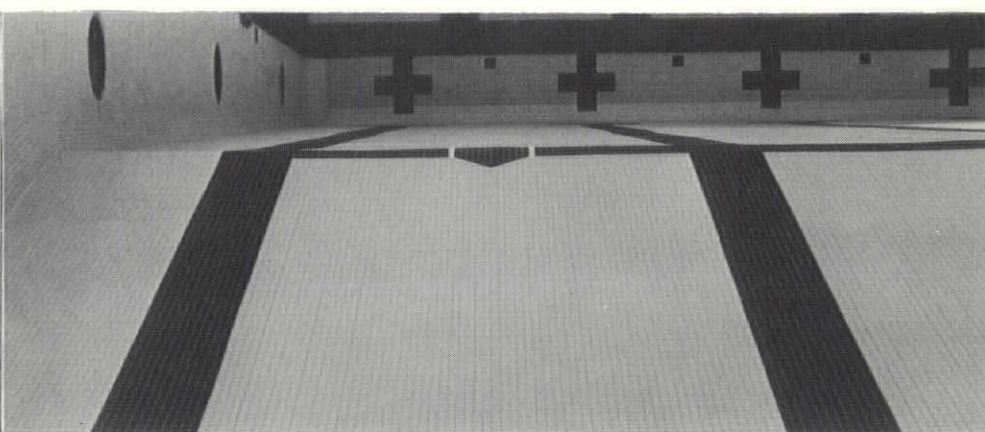
Guildset Craftsman beats Tile into setting bed for permanent installation.



Guildset Craftsman installs individual mitered Tiles for uniform finish.



Grouting completes installation of trouble-free Ceramic Tile.



After—pool has durable Ceramic Tile surface that won't chip or peel. Maintenance costs are cut and pool will look new for years.



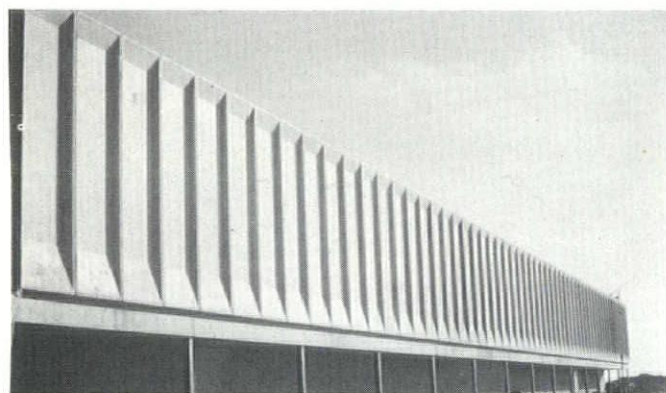
OLD AS HISTORY—MODERN AS TOMORROW

MINNESOTA CERAMIC TILE INDUSTRY

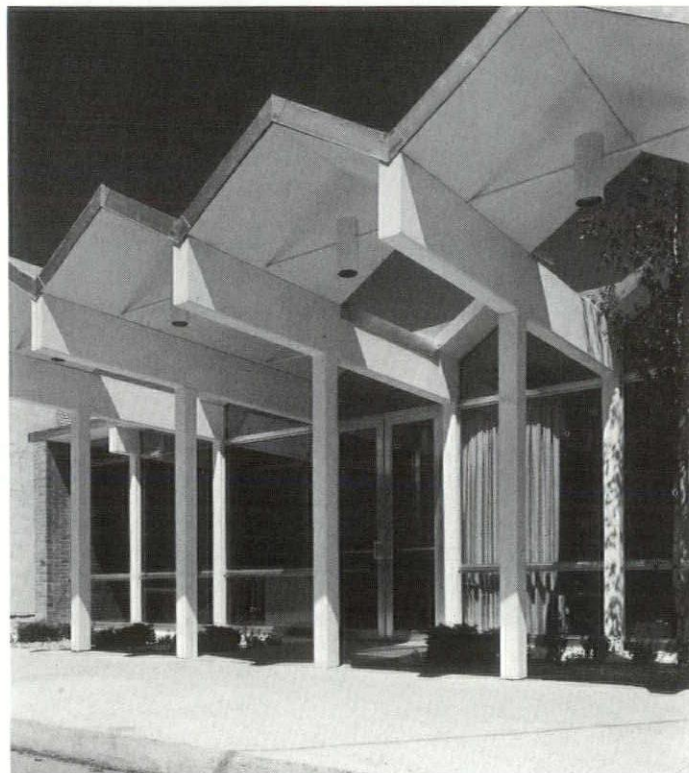


West Acres Regional Shopping Center, Fargo, North Dakota

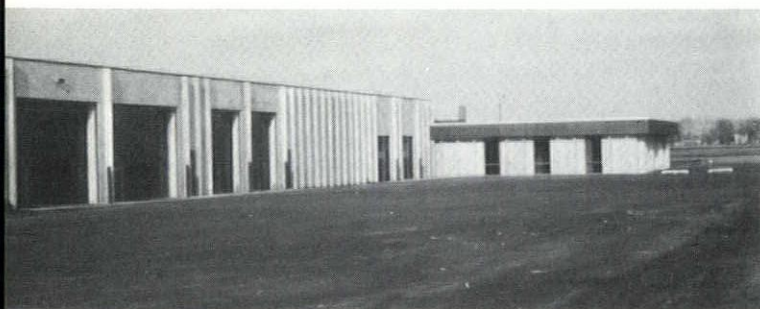
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MSA Membership Information

The following information may be of particular interest for prospective members as well as our present members. We welcome your interest, and urge you to read this information carefully. If you desire any further information please write or call:

Mrs. Mindy Leventhal
Executive Secretary
Minnesota Society of Architects
Suite 100 Northwestern National Bank Building
Saint Paul, Minnesota 55101
612-227-0761

The Minnesota Society of Architects, the professional organization for the Architects, is one of 164 representing all 50 states which are components of The American Institute of Architects. The Minnesota Society consists of approximately 60 members and has three Chapters, the Minneapolis Chapter, St. Paul Chapter and the Northeastern Minnesota Chapter. Southern Minnesota Architects are presently in the process of developing a Southern Minnesota organization but until this is finalized, they are members of either the St. Paul or Minneapolis Chapters. Through the Society's committee activities and programs, architects seek to enhance the competency of the profession, to advance the standards of architectural education and practice, and to make the profession of ever increasing service to society.

There is a strong working relationship within the Society as can be evidenced by the success of our members' participation in committee activities. At the present time, the Minnesota Society of Architects has approximately 30 working committees, most of which are involved with relevant issues of concern to architects and the society. Membership in the Minnesota Society of Architects at the Corporate, Professional Associate and Associate levels encourages your participation in these activities.

Corporate Membership

A Corporate member of the American Institute of Architects is the highest level of membership outside of the Fellowship. To be eligible for Corporate membership the following are required: must be a United States legal resident, must declare willingness to abide by AIA's Standards of Ethical Practice, must have an honorable standing in community and must be able to give names of five persons as references, three of whom shall be AIA members, must be licensed to practice architecture in one of the states.

Rights and privileges granted a Corporate member: may use the initials "AIA" or phrase, "Member of the American Institute of Architects," as a suffix to name, shall be sent the AIA Journal, Memo and other regular mailing, shall be included on the AIA's and chapter's rolls, may serve on national and/or chapter committees; may hold national or chapter office, may speak, make motions and vote on matters at chapter meetings involving the affairs of the AIA and chapter, may serve as a delegate to the AIA's annual meeting, receives discount on AIA documents.

Application blanks for Corporate membership can be obtained from the MSA office. When your application is completed an admission fee of \$38.00 should accompany your application and be sent to the Secretary of the chapter for which you are making application.

As members of the AIA, Corporate members are subject to dues payment to the National AIA as well as the chapter and the MSA. Regular AIA dues for the first year are \$30, \$61 the second year and \$95 the third year and subsequent years. During the second year of membership Corporate members are also subject to AIA Supplemental Dues, which are 5% of FICA tax paid the previous year multiplied by member's percentage of participation in his firm.

Chapter dues are \$40 annually, with the exception of outstate members who pay between \$15 and \$20 annually, according to chapter for which membership is made. Outstate members will also pay \$5 for meetings they attend when a meal is served.

Dues to the Minnesota Society of Architects are \$125 annually. This includes subscription to the Northwest Architect, mailings, publications, etc.

Professional Associate Membership

Professional Associate is the second category of

continued MSA Membership Info.

membership in the Minnesota Society of Architects. This membership is primarily designed for licensed architects who cannot undertake the costs of National Membership. These members belong to the Minnesota Society of Architects only and are not members of the American Institute of Architects. To qualify for Professional Associate membership one must be a United States legal resident, must declare willingness to abide by AIA's Standards of Professional Practice, must have an honorable standing in community and must be able to give the names of two AIA members as sponsors, must reside or work in the jurisdiction of the chapter in which application is made, and must be licensed to practice architecture in one of the states.

Rights and privileges granted a Professional Associate member are the following: may serve as a member of any chapter committee as well as participate fully in state and chapter affairs.

Applications for Professional Associate membership are also available from the MSA office and must be filed, with a \$5 admission fee, with the Secretary of the chapter for which application is being made. Chapter dues vary according to the chapter in which membership is made, Minneapolis Chapter \$30 annually, \$40 annually for the St. Paul Chapter; the fee is \$15 annually for outstate members of both chapters, plus payment at the door for each dinner.

Dues for the Minnesota Society of Architects are \$35 annually for both chapters, this cost includes subscription to the Northwest Architect, all mailings, publications, etc.

Associate Membership

Associate membership is designed for members of the profession who are not licensed to practice architecture. Associate members, like Professional Associate members, are not members of the AIA. Eligibility and qualifications for Associate member-

ship are: must be a United States legal resident, must declare willingness to abide by the Bylaws and rules of the chapter, must have an honorable standing in community and must be able to give the names of two chapter members as sponsors, must reside or work in the jurisdiction of the chapter in which application is made, must be a draftsman or technical employee in an architect's office or, if engaged in other aspects of the profession, must be a graduate of a recognized school of architecture, and cannot be a licensed architect.

Rights and privileges granted an Associate member are the same as those of the Professional Associate member.

Annual dues for the Minneapolis Chapter are \$27.50, \$35 for the St. Paul Chapter and \$10 annually for outstate members of both chapters, plus payment at the door for each dinner. Minnesota Society of Architects dues are \$20 annually, which also includes subscription to the Northwest Architect, all mailings, publications, etc.

Applications for Associate membership are obtainable from the Minnesota Society of Architects' office and should be filed with the Secretary of the chapter for which application is being made. A \$5 admission fee is also required.

The above are the most common types of membership. Other classifications are as follows:

1. Student Associate
2. Fellowship
3. Membership Emeritus
4. Membership in more than 1 Chapter
5. AIA Associate Membership
6. Honorary Fellowship
7. Honorary Membership
8. Professional Affiliateship.

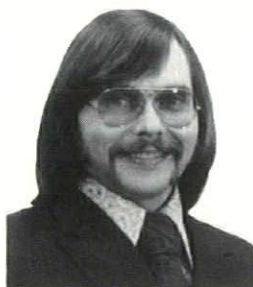
Please contact the MSA Office for further details about these memberships.

Dues Structure

	* Corporate	Professional Associate	Associate
Minneapolis Chapter	165.	65.	47.50
St. Paul Chapter	165.	75.	55.
Northeastern Minn. Chapter	135.	40.	23.

*does not include AIA dues

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QUESTION MOST FREQUENTLY ASKED

In which Membership Category should I apply?

If you are a registered architect and are practicing for yourself, or as a partner in a firm, you should apply for Corporate membership in the Institute.

If you are a registered architect who is employed by an architectural firm, or are engaged in architectural research, education, journalism or administration, you should apply as a Professional Associate or a Corporate.

If you are not legally registered as an architect, but are a graduate of a recognized architectural school, or a draftsman or technical employee of a firm, you should apply for Associate Membership.

Must I Be a Professional Associate Before Becoming a Corporate Member?

No, You May Join Immediately as a Corporate if You Qualify for That Category.

NORTHWEST ARCHITECT

continued MSA Membership Info. What happens if I Am a Professional Associate and Open My Own Office?

If you open your own office or become a partner in a firm, you may remain a Professional Associate for a maximum of three years before applying for Corporate Membership.

How Much Will it Cost Me to Join the Minnesota Society of Architects?

The answer to this depends on the membership category; however, compared to the benefits received, it is always a nominal fee. For a complete schedule of dues refer to the dues structure printed previously.

May I Use the Initials "A.I.A.?"

Only if you are a Corporate Member of the Institute. As a Professional Associate you may use the term "Professional Associate of the Minnesota Society of Architects, AIA". As an Associate member, you may use the term, "Associate of the Minnesota Society of Architects, AIA." Neither one of these terms may be abbreviated in any way, nor may the first part appear in smaller letters than the rest of the term.

Does my Chapter Membership Include a Subscription to the "AIA" Journal?

All Corporate members automatically receive a subscription as part of their annual dues to The Institute. Professional Associate and Associate members may subscribe to the Journal by sending the \$5 subscription fee direct to the magazine. All members do, however, receive regular copies of the Northwest Architect, published by the Minnesota Society of Architects.

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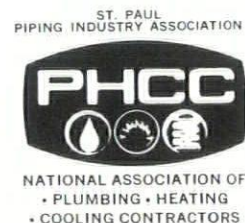
... when you separate mechanical/electrical contracts from general construction. But when total building costs amount to hundreds of thousands of dollars, or more, fractions become very significant.

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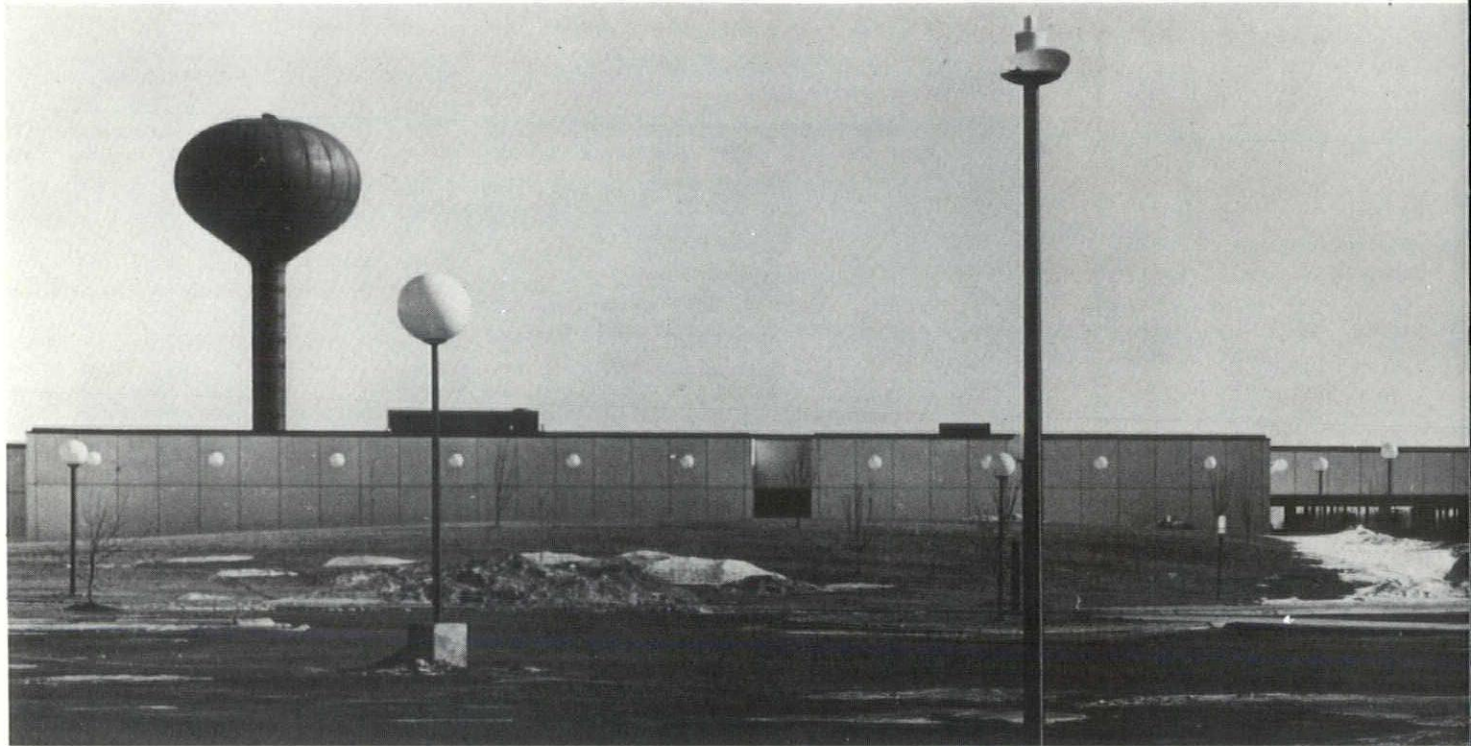
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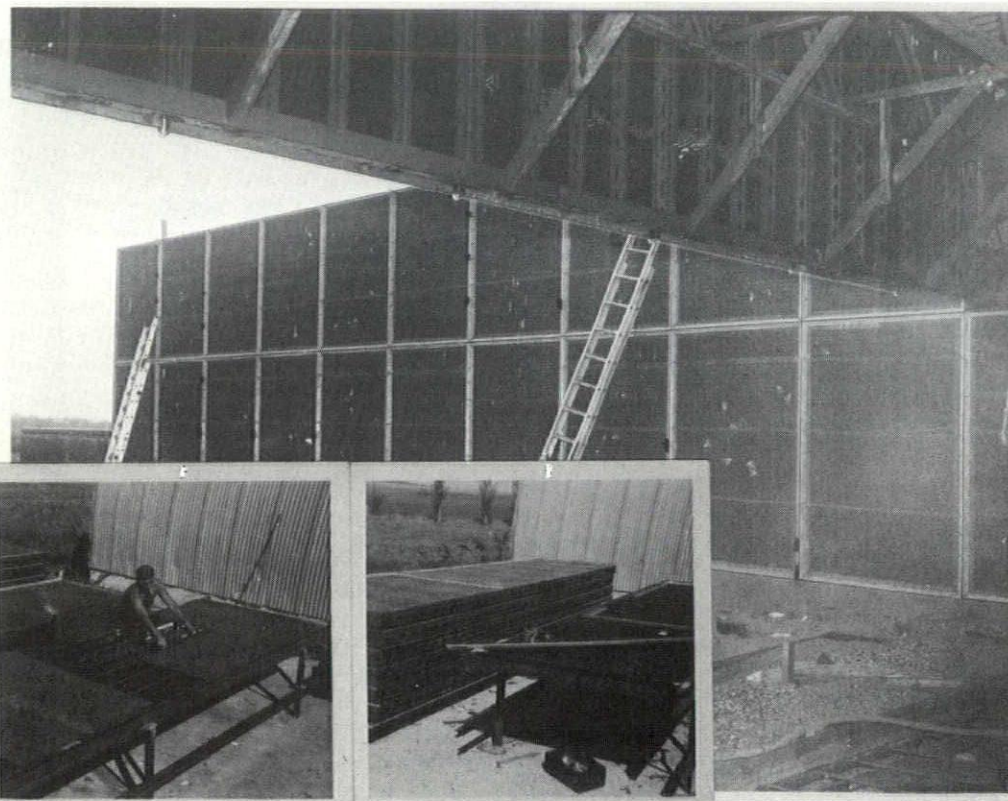
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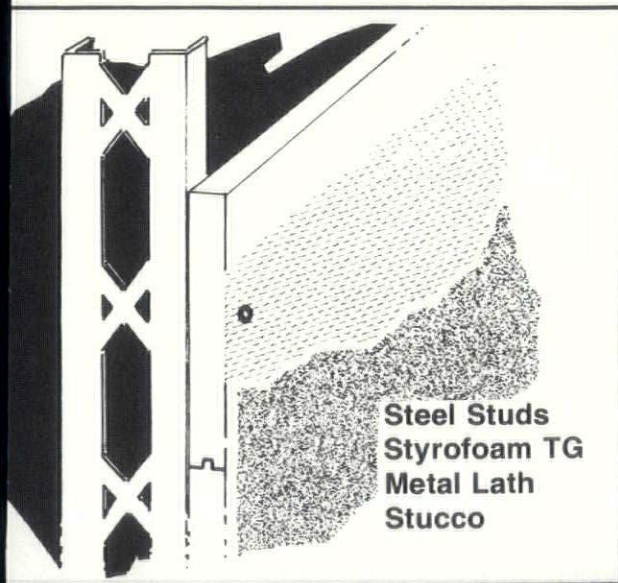
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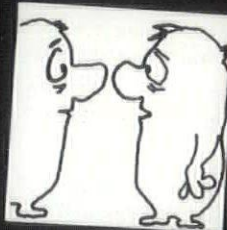
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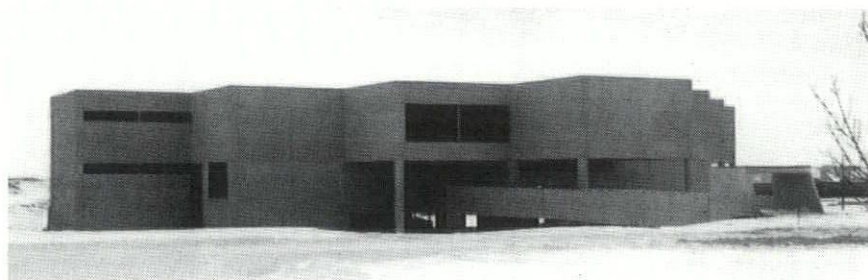
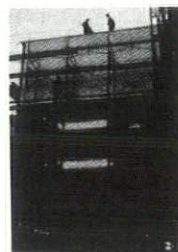
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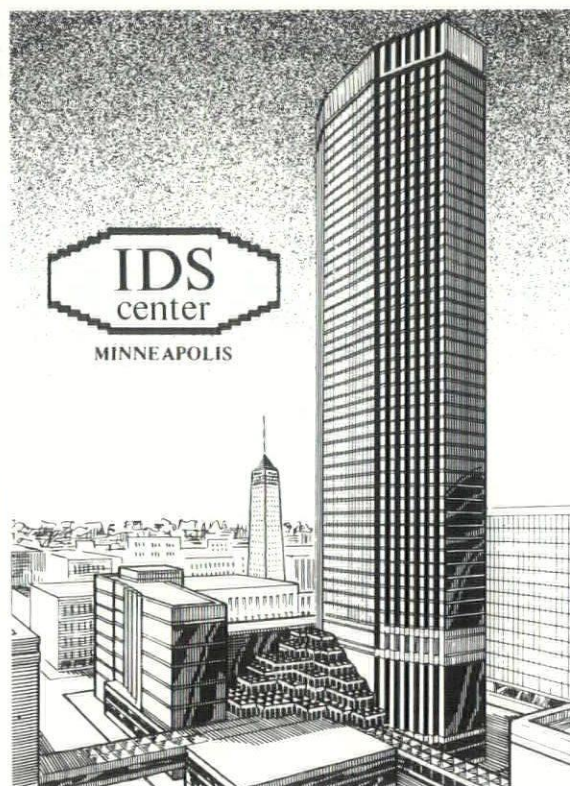
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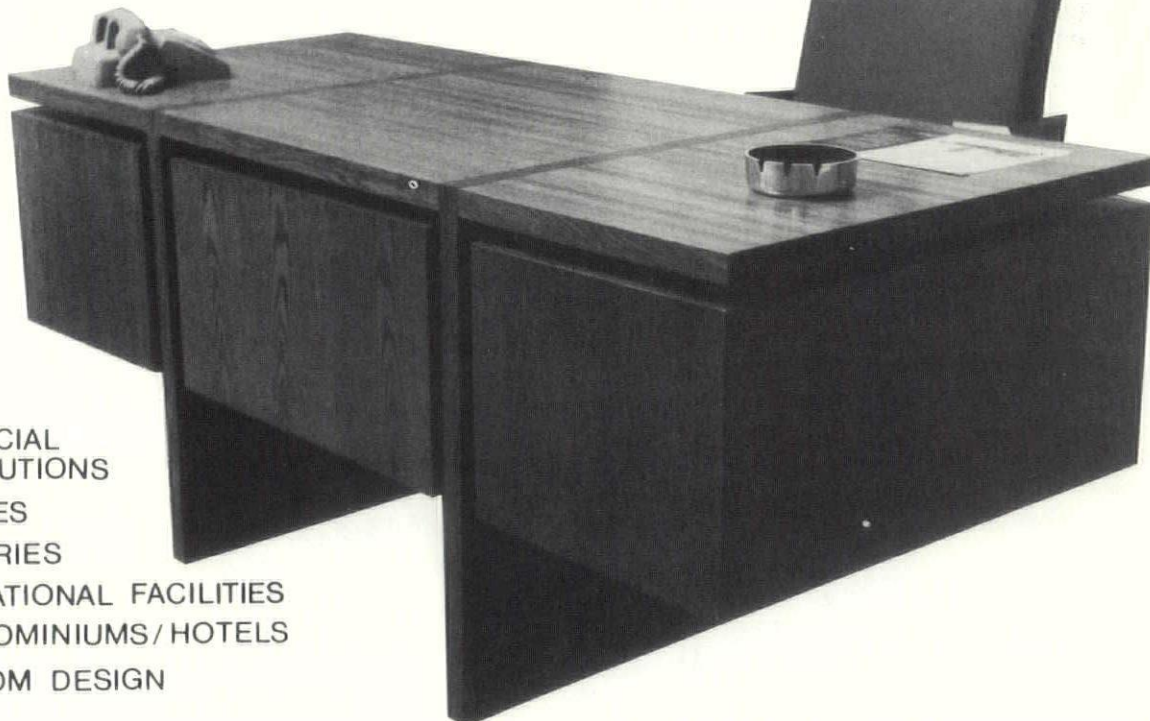
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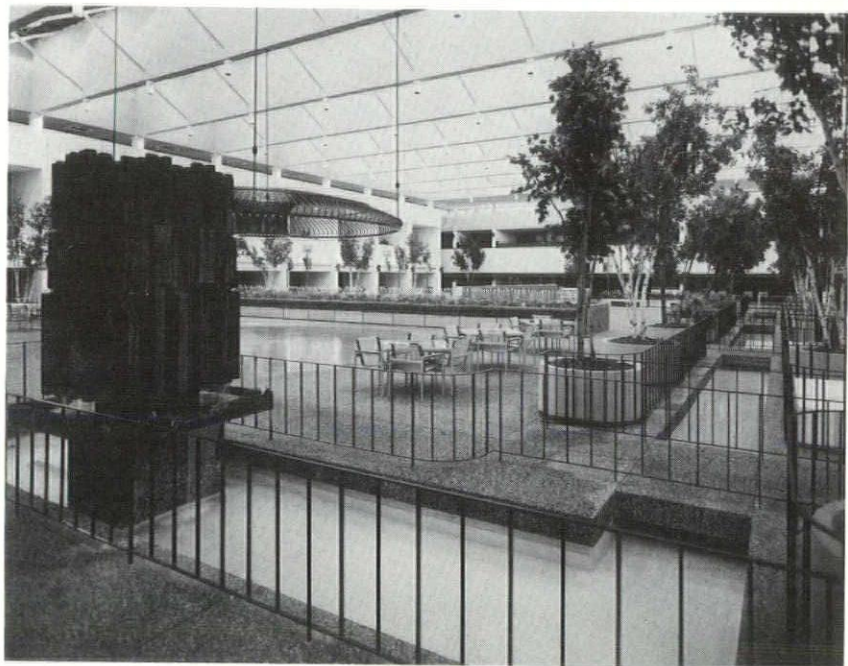
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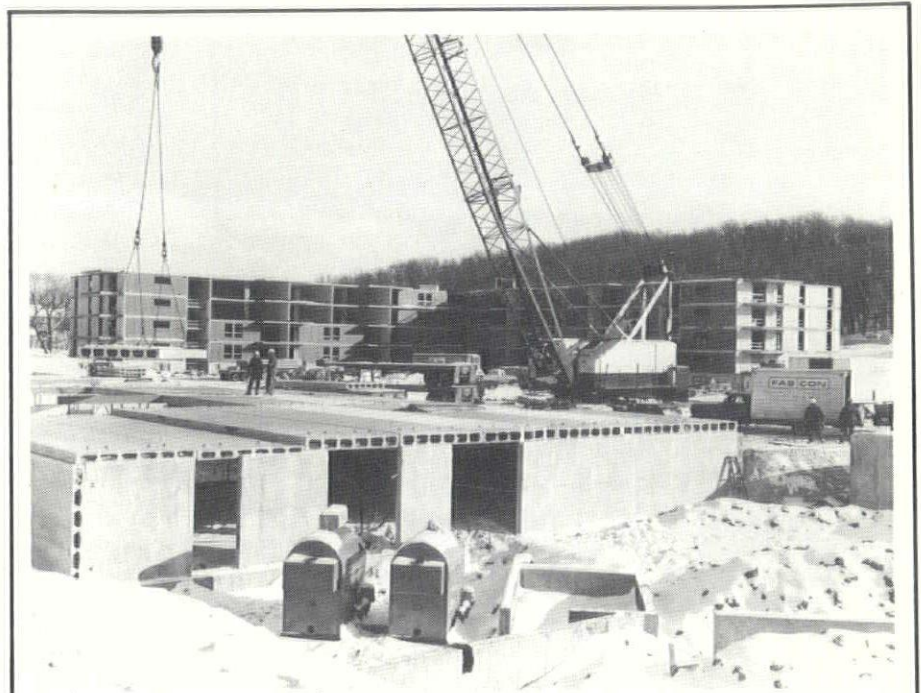


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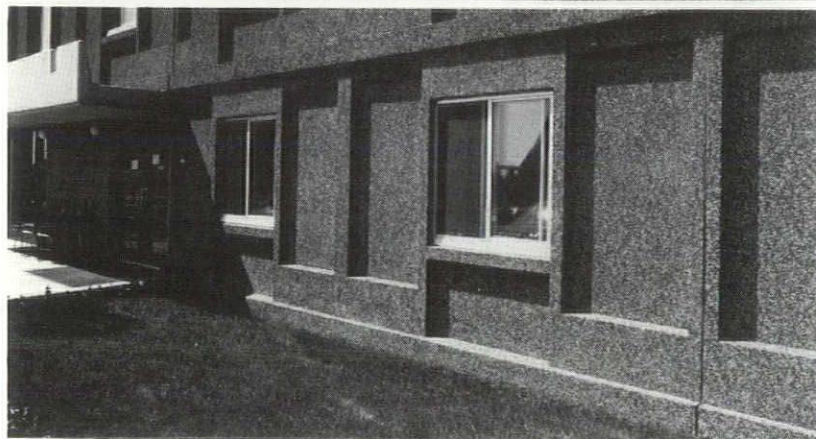
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He chose exposed aggregate concrete to withstand the deteriorating effects of pollution; he chose precast to overcome the hurdle presented by the forces of nature, i.e., the long, biting Minnesota winter.

Extreme winter conditions with temperatures as low as -40°F with a windchill factor of -80°F proved no impediment to construction. Cranes hoisted the 23x12 panels, beautifully executed by Molin Concrete Products Co., into place. Close and precise scheduling of Molin production and delivery allowed contractor J. R. Jensen to erect vertical sections, rather than floor to floor. In this way, they got maximum use of the crane before moving it to the next area.

Located in western Duluth, four miles from the lake, the 125 living unit residence sponsored by Our Saviour Lutheran Church is close to a high density industrial area, steel mills and shipping facilities by land and sea.

The architect specified local pea aggregate in a gray cement matrix because of its inherent ability to withstand environmental dirt and discoloration, and it weathers in an aesthetically appealing manner.

When Plant Superintendent Leo Lissicki was asked if there were any unusual problems or difficulties with the job, he said "it went without a hitch." He gave credit to the experience of his company and crew, and to the careful pre-planning of the building with the architect.

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Some examples of their work are: the Federal Court Building, St. Paul, Minnesota; North Dakota State University in Fargo and the Sears Roebuck Department Store, Waterloo, Iowa.

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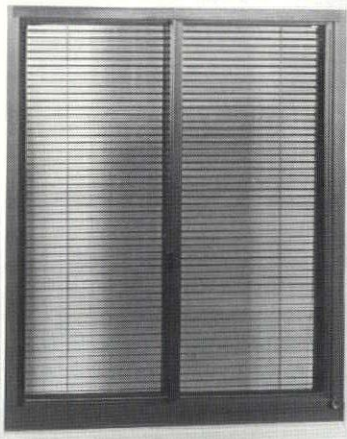
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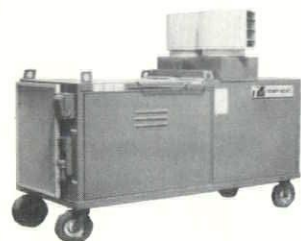
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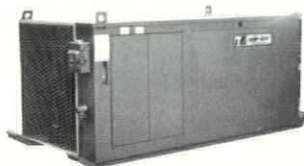
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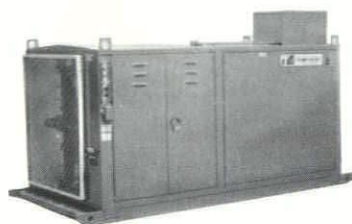
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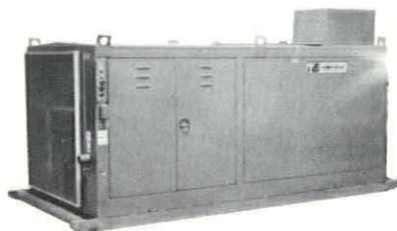
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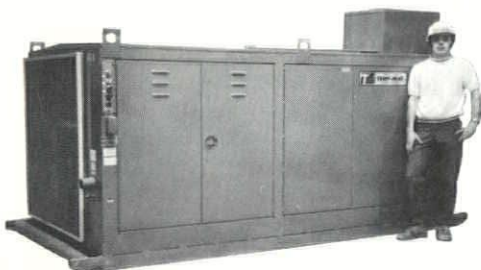
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By-Laws

These by-laws were adopted at the 30th annual convention of the Minnesota Society of Architects of the American Institute of Architects on September 17 and 18, 1964, in Minneapolis and were approved by the secretary of the American Institute of Architects on October 19, 1964. They are considered a model for such and were approved by the board of directors of the society, July 6, 1964. They were amended in part on November 7, 1969, and November 16, 1972.

ARTICLE I — NAME OF THE SOCIETY

Section 1.

a. The name of this organization is the "Minnesota Society of Architects of the American Institute of Architects." It is a state organization of the American Institute of Architects and is referred to in these Bylaws as the Society.

ARTICLE II — DEFINITIONS

Section 1.

a. The terms "Institute" or "Chapter" as used in these Bylaws shall refer to "The American Institute of Architects" as incorporated under the laws of the State of New York, or to its local Chapters established or to be established in the future within the State of Minnesota.

b. Reference to "Society," "Board," "Committee," "Officer," "Members," "Meeting" or similar designations shall pertain or refer to the Minnesota Society of Architects.

ARTICLE III — PURPOSES

Section 1.

a. The purposes of the Society shall be to organize and unite in fellowship the architects of the State of Minnesota to combine their efforts so as to promote the aesthetic, scientific and practical efficiency of the profession; to advance the science and art of planning and building by advancing the standards of architectural education, training, and practice; to coordinate the building industry and the profession of architecture to insure the advancement of the living standards of our people through their improved environment; and to make the profession of ever-increasing service to society.

b. The Society shall function as the statewide representative of and unifying body for the various Chapters of the American Institute of Architects chartered within the State of Minnesota on matters of statewide interest affecting the interests of such Chapters.

c. The Society may borrow and lend money and own property of all kinds, movable or immovable, and engage in other activities which may be incidental to any of the above purposes.

d. The Society may act as trustee for scholarships, endowments, or trust of philanthropic nature.

e. This enumeration of purposes shall not be construed as limiting or restricting in any manner the powers of this Society but the Society shall have all of the powers and authority which may be conferred upon nonprofit corporations under the provisions of the laws of the State of Minnesota.

ARTICLE IV — DOMAIN

Section 1.

a. The domain of the Association shall be the State of Minnesota.

b. The place of its official business address shall be as given in the Articles of Incorporation.

ARTICLE V — MEMBERSHIP

Section 1.

a. All Corporate Members and Members Emeritus of all Chapters of the American Institute of Architects within the State of Minnesota shall automatically be Members of the Society.

b. All Professional Associates and Associates of all Chapters of the American Institute of Architects within the State of Minnesota shall automatically be Professional Associates and Associates of the Society.

Section 2.

Members and Associates shall be elected in the following fashion:

a. An architect elected a Corporate Member of the American Institute of Architects and assigned to a Chapter within the State of Minnesota automatically becomes a Corporate Member of the Society.

b. An architect elected a Professional Associate of a Chapter of the American Institute of Architects within the State of Minnesota automatically becomes a Professional Associate of the Society.

c. A person elected an Associate of a Chapter of the American Institute of Architects within the State of Minnesota automatically becomes an Associate of the Society.

d. An architect granted the position of Member Emeritus of the American Institute of Architects and assigned to a Chapter within the State of Minnesota automatically becomes a Member Emeritus of the Society.

Section 3.

None of the above Members, Professional Associates or Associates may resign from the Society, nor may they resign from the American Institute of Architects or one of its Chapters and remain a member of the Society.

Section 4.

a. A Corporate Member or Member Emeritus may be suspended or expelled only by action of the Board of Directors of the American Institute of Architects.

b. A Professional Associate or Associate may be suspended or expelled only by the Chapter of the American Institute of Architects of which he is a member.

Section 5.

The Society shall obtain from all Chapters of the American Institute of Architects in the State of Min-

continued By-Laws

nesota by February of each year the names, classifications, and addresses of all the Chapter Corporate, Professional Associate, and Emeritus Members in good standing on the first day of January of that year.

Section 6.

Privileges of Corporate Members. A Corporate Member in good standing may exercise all the rights and privileges granted him under these Bylaws.

Section 7.

Privileges of Professional Associates. A Professional Associate in good standing may:

a. Serve as either Member or Chairman of any Committee of the Society that does not perform any duty of the Board or that is not concerned with disciplinary matters or Institute business or affairs;

b. Speak and make motions at any meeting of the Society *and vote* thereat on any matter that does not concern the affairs of business of the Institute, or the nomination or election of a delegate to an Institute meeting, or the nomination or election of an Officer or director of the Society;

c. *Not* hold office or a directorship of the Society.

Section 8.

Privileges of Associates. An associate who is in good standing in the Society may:

a. Serve, *except as Chairman*, on any committee of the Society that does not perform any duty of the Board or that is not concerned with disciplinary matters or with Institute affairs or business;

b. Speak or make motions at any meeting of the Society *and vote* thereat on any matter that does not concern the affairs or business of the Institute, or the nomination or election of a delegate to an Institute meeting, or the nomination or election of an Officer or director of the Society;

c. *Not* hold office or a directorship of the Society.

ARTICLE VI — AUTHORITY

Section 1.

All of the rights and powers which may be exercised by the Society shall be vested in the Membership. These rights and powers shall be subject to exercise or change by the Membership at the Annual Meeting or a duly called Special Meeting of the Society.

Section 2.

Officers and a Board of Directors shall manage, direct, control, and administer the property, affairs, and business of the Society; shall put into effect all general policies, directions and instructions adopted at the Meetings of the Society; and shall act for the Society in all matters within the jurisdiction granted the Officers and Board of Directors by these Bylaws and the Membership. The Board shall govern the expenditure of all funds of whatever nature. No Officer, Director, Committee or Committee Member of the Board may incur any financial obligation for the Society without first having obtained the approval of the Board and its authority to act for the Society.

Section 3.

Liability of Officers

a. The holders of any office and the members of any board or of any committee which may be duly estab-

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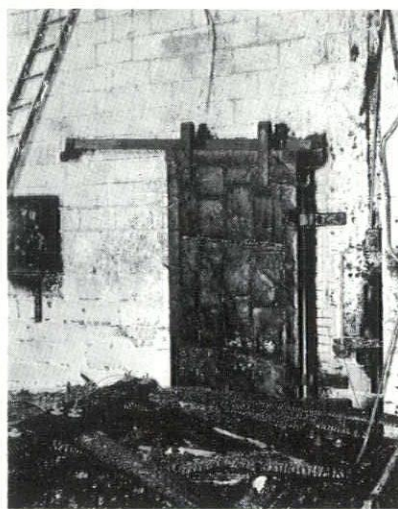
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continued By-Laws

lished by the Board or by duly qualified officers shall be indemnified by the Society for any and all personal liability arising out of or in connection with said offices, board or committee memberships; it shall be the legal responsibility and duty of the Society to defend against any action at law which may be commenced against such officers or members of the Board or of such committees, whether as individuals or otherwise, arising out of or in connection with such offices or board or committee memberships, excepting only actions arising out of the operation of a motor vehicle.

ARTICLE VII — MEETINGS OF THE SOCIETY

Section 1.

There shall be an Annual Meeting within the calendar year of the Membership of the Society for the purpose of electing Officers and transacting any other business which may properly come before the Meeting.

Section 2.

Special Meetings of the Membership of the Society shall be held whenever such a meeting is called by: (a) a vote of a majority of the Members at a meeting of the Association; (b) a two-thirds vote of the entire Board of Directors; (c) resolutions adopted by a majority of the Chapters; or (d) a written petition to the Board of Directors signed by not less than 25 per cent of all the Members of the Society. The proposal must recite the purposes of the Meeting. The Board of Directors shall call a Special Meeting for the purposes set out in the proposal within 30 calendar days after the proposal is received. A notice of the meeting is to be mailed to every Member not less than 15 calendar days before the date fixed for the meeting.

Section 3.

Voting by proxies cannot be done at Meetings of the Society.

Section 4.

A quorum for a Meeting of the Society shall consist of not less than 25 Corporate Members, and at which meeting there is present at least one Corporate Member from a majority of the Chapters in the State.

Section 5.

Every decision of a Meeting shall be by a majority of the votes cast; unless a larger vote is required by these Bylaws. All Meetings shall be conducted in accordance with Roberts Rules of Order Revised.

Section 6.

The President and the Treasurer of the Society shall each make an annual report to the Annual Meeting. The reports shall describe the activities and condition of the Society and its affairs.

ARTICLE VIII — BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, OFFICERS AND EXECUTIVE DIRECTOR

Section 1.

Board of Directors.

The Board of Directors of the Society shall be elected from among the Corporate Members of the various Chapters and by the various Chapters in accordance with the following schedule:

(1) There shall be one (1) Director from each Chapter who shall be the President of that Chapter. There shall be two additional Directors from each Chapter, each of whom shall be a Corporate Member of the Institute. The latter two directors from each Chapter shall be elected for two year terms beginning in alternate years.

(2) The immediate Past President of the Society shall be a member of the Board of Directors for a term of one year only.

(3) Should a vacancy on the Board occur for any reason, the Secretary shall immediately notify the governing body of the Chapter affected which shall designate a new Director to fill the vacancy. Should the Chapter not take such action within sixty (60) days of such notification, the Society Board may make such designation of a new Director and so notify the Chapter.

Section 2.

Executive Committee.

There shall be an Executive Committee of the Board composed of the President, Vice President, Secretary, Treasurer and two Directors elected by the Board from its membership. There shall be at least one member from each Chapter in the state of Minnesota on the Executive Committee. A quorum shall consist of three members. The Executive Committee shall act for the Board between meetings of the Board. The Executive Committee shall not originate any major policy or take any action which would conflict in whole or in part with any action of the Board or of any meeting of the Society or any rule or policy of the Institute.

Section 3.

Officers.

a. The Officers of the Society and Board shall consist of a President, Vice President, Secretary and Treasurer. The Officers shall be Corporate Members and shall be elected by the Membership of the Society at the Annual Meeting.

The Officers described in this chapter are elected by the delegates, and are members of the Board.

The President, however, shall not be elected directly, but shall assume office by automatic succession from the office of Vice President and President-Designate, except the President shall be elected when the Vice President who was elected as the President-Designate, is unable or unwilling to assume the office of President.

b. The President shall be the administrative head of the Society, shall exercise general supervision over its affairs and shall perform all the duties required of him by these Bylaws or delegated to him by the Board, and all other duties which are usual and incidental to this office. He shall preside at every meeting of the Society and the Board. He shall appoint all Committees and Committee Chairmen with the approval of the Board. He shall, together with the Secretary, sign all contracts and legal documents for and in the name of the Society but only when so authorized by the Board, and he shall co-sign all checks with the Treasurer.

c. The Vice President shall possess all the powers and shall perform all the duties of the President in the event of the absence of the President or of his

continued By-Laws

disability, refusal, or failure to act, and shall perform the other duties that are properly assigned to him by the Board.

The Vice President shall succeed to the office of President upon the expiration of the term of office of the President, unless selected by the Board to fill a vacancy of the office of Vice President; in which case the President shall be elected by the members.

d. The Secretary shall take charge and be responsible for all of the clerical work pertaining to the business of the Society except that pertaining to subsidized publications. He shall:

(1) together with the President, and when so authorized by the Board, sign all contracts and legal documents for and in the name of the Society;

(2) keep a record of all meetings of the Society and of the Board;

(3) make and maintain a complete record of all Members;

(4) issue notices of all authorized Meetings of the Society to all Members, as provided in these By-laws;

(5) issue notices of all authorized meetings of the Board to all Officers and Directors, as provided in these Bylaws;

(6) cause to be exhibited any and all data, records, correspondence, documents, membership roll and any other information in his care or possession, whenever so required by the President or the Board.

e. The Treasurer shall make and forward all invoices, receive all moneys (except for subsidized

publications), and deposit the same in the name of the Society in a Bank or Banks approved by the Board.

He shall:

(1) keep regular and systematic books of accounts;

(2) exhibit these books and any and all papers and vouchers when so required by the President or the Board;

(3) submit a written statement of receipts and disbursements to the Board at each regular meeting;

(4) pay such bills as are presented to him by the authority of the Board only;

(5) co-sign all checks for the Society with the President;

(6) submit an audit of the books, prepared by a firm authorized by the Board and paid for by the Society, at the completion of his term of office;

(7) submit a Fidelity Bond in favor of the Society, the cost of which shall be paid by the Society.

Section 4.

Vacancies.

Should a vacancy occur in any office of the Society, other than because of the regular expiration of a term of office, it shall be the duty of the Board, by roll call vote at a duly called meeting of the Board, or by letter ballot, to fill the vacancy for the unexpired term of office.

Section 5.

Administrative Year.

a. The administrative year of the Society shall be the calendar year. Officers and Directors shall serve

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terms beginning January 1 of the year following the date of their election to office.

Section 6.

Delegate to Institute Convention.

a. The Society shall have delegate representation at the Annual Convention of the American Institute of Architects in accordance with Institute Bylaws relating to State Organizations. Such delegate shall be the President. In the absence of the President, the order of succession shall be the Vice President, the Secretary, the Treasurer, and other member elected by the Board.

b. The expense of such delegate shall be defrayed in an amount to be determined by the Board.

Section 7.

Executive Director.

a. The Board shall be empowered to employ and fix the salary of an Executive Director who shall perform such duties as may be delegated to him by the Board.

ARTICLE IX — MEETINGS OF THE BOARD

Section 1.

Meetings of the Board of Directors.

a. Regular meetings of the Board of Directors shall be held four times a year at a time and place fixed by the Board. One of the regular meetings shall be held shortly before or after the first of the year at which time committees shall be appointed, organization effected, and general plans and policies determined for the succeeding year, one of the regular meetings shall be held shortly after the Annual Convention of the Institute, and one shall be held shortly prior to the Annual Meeting of the Society.

b. Special meetings of the Board shall be held on the call of the President, or if voted by the Board, or on written request of a majority of the Board.

c. Notice of each meeting of the Board shall be sent in writing by the Secretary to each member of the Board not less than ten (10) days before the date fixed for the meeting. Minutes of these meetings shall be recorded by the Secretary and approved by the Board in its succeeding meeting.

ARTICLE X — COMMITTEES

Section 1.

Nominating Committee.

a. The Nominating Committee, composed of the last five past presidents of the Society who are in good standing in the Society, shall nominate a com-

plete slate of Officers at the Annual Meeting of the Society. The Chairman of the Nominating Committee, who shall be the most recent of the past presidents, shall coordinate the work of the Committee and make the report of the nominations to the Board at the last regular meeting of the Board preceding the Annual Meeting. The Chairman of the Committee shall then report the nominations to the Annual Convention.

b. In addition to the nominees selected by the Committee there may be nominations from the floor at the Annual Meeting.

Section 2.

Committees.

a. Society Committees may be established to perform services for the Society and each such committee may create one or more subcommittees.

b. The Society Committees shall consist of *Standing Committees*, established by these Bylaws, and *Special Committees*, established by the Board of Directors or meetings of the Society.

Section 3.

The Standing Committees.

a. The Society shall establish two types of Standing Committees both of which shall cooperate with the appropriate National Commission of the Institute.

b. Each Standing Committee shall consist of the Chairmen of the Chapter committees of similar designation plus such Corporate, Professional Associate and Associate members as the Board may determine. An appointed member who becomes a Chapter committee chairman shall retain his appointment to the normal expiration of the appointed term.

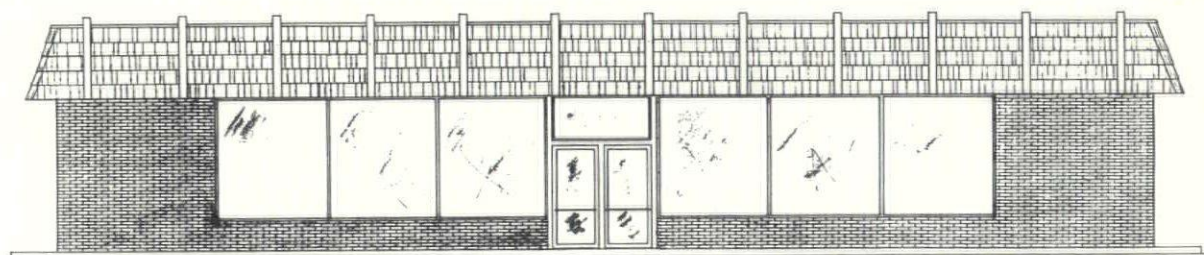
c. Appointments of Corporate members to Standing Committees shall be for three year terms, so arranged that approximately one-third of the appointments shall be made each year.

d. Appointments of Professional Associate and Associate members to Standing Committees shall be for one year terms.

e. The first type of Standing Committee is one which serves the special needs of the Society and cooperates with similar committees of the Chapters or Sections of Chapters of the Institute located within the State of Minnesota. These Standing Committees shall include:

(1) Committee on Governmental Relations.

It shall be the duty of this Committee to promote



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the usefulness of the profession and the Society to the various governmental bureaus and agencies having charge of the planning and designing of public buildings and monuments and their environment; to promote the employment of architects in private practice to plan and design such public works; to maintain liaison with the legislature of the state to forward statewide and local legislation that will promote the welfare of the architectural profession and the construction industry and the public health and welfare. It shall cooperate with the national Commission on Public Affairs of the Institute.

(2) *Committee on Relations with the Building Industry.*

It shall be the duty of the Committee to foster a cooperative relationship between architects and contractors, producers of building materials and equipment and other elements of the building industry. It shall cooperate with the national Commission on Professional Practice of the Institute.

f. The second type of Standing Committee is one which is equivalent to those chapter and national committees with similar titles and duties. These Standing Committees may include:

(1) *Committee on State and Chapter Organizations.*

This committee shall work with the national Committee on State and Chapter Organizations in forwarding the program of that committee.

(2) *Committee on Academic Training.*

This committee shall work with the national Committee on Academic Training to promote the program of that committee.

(3) *Committee on Office Procedures.*

This committee shall work through the national committee regional representative of the same name with the national Committee on Office Procedures in forwarding the program of that committee.

(4) *Committee on Research.*

This committee shall work with the national Committee on Research to promote the program of that committee.

(5) *Committee on Urban Design.*

This committee shall work to promote the program of the national Committee on Urban Design.

(6) *Committee on Residential Architecture.*

This committee shall work with the national Committee on Residential Architecture to promote the program of that committee.

(7) *Committee on the Collaborating Arts.*

This committee shall work with the national Committee on the Collaborating Arts to promote the program of that committee.

(8) *Committee on Preservation of Historic Buildings.*

This committee shall work with the national Committee on Preservation of Historic Buildings to promote the program of that committee.

(9) *Committee on Schools and Educational Facilities.*

This committee shall work with the national Committee on Schools and Educational Facilities to promote the program of that committee.

(10) *Committee on Hospital Architecture.*

This committee shall work with the national

Committee on Hospital Architecture to promote the program of that committee.

(11) *Committee on Aesthetics.*

This committee shall work with the national Committee on Aesthetics to promote the program of that committee.

(12) *Committee on Public Relations.*

This committee shall work with the national Committee on Public Relations to promote the program of that committee.

Other Committees.

The Society may establish other standing committees which are not specifically mentioned in these Bylaws, upon adoption of a motion to that effect.

ARTICLE XI — COMMISSIONS

Section 1.

The Society may establish commissions to act as supervisory and liaison agents for the Board on the committees of the Society.

Section 2.

Each commission shall consist of not less than one and not more than three members, appointed by the President of the Society, one of whom shall be a member of the Board, provided that such member of the Board need not serve as chairman of the commission unless so appointed by the President of the Society.

Section 3.

The term of office of the members of a commission shall be not more than one year and that term shall coincide with the term of the President of the Society.

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Section 4.

The number and type of commissions shall be similar in title and functions to those of the national commissions of the Institute which presently include the Commission on the Professional Society, the Commission on Education, the Commission on Professional Practice, the Commission on Architectural Design and the Commission on Public Affairs.

Section 5.

a. The Commission on the Professional Society shall have jurisdiction over the Society Committee on State and Chapter Organizations, and any other committees whose functions relate to the administration of Society affairs or business.

b. The Commission on Education shall have jurisdiction over the Society Committee on Academic Training and any other committees whose functions relate to architectural education, pre-registration training and the registration or licensing of architects.

c. The Commission on Professional Practice shall have jurisdiction over the Society Committee on Office Procedures, the Committee on Research, the Committee on Relations with the Building Industry, and any other committees whose functions relate to the practice of architecture.

d. The Commission on Architectural Design shall have jurisdiction over the Society Committee on Urban Design, the Committee on Residential Architecture, the Committee on the Collaborating Arts, the Committee on Schools and Educational Facilities, the Committee on Hospital Architecture, the Committee on Aesthetics, and any other committees whose functions relate to architectural design.

e. The Commission on Public Affairs shall have jurisdiction over the Society Committee on Governmental Relations, the Committee on Public Relations, and any other committees whose functions relate to public affairs or governmental relations.

ARTICLE XII — FINANCES

Section 1.

Fiscal Year.

The fiscal year of the Society shall begin on the first day of January and end on the thirty-first day of December of the same calendar year.

Section 2.

Amount of Dues.

a. The amount of dues for any year, if changed from the preceding year, shall be determined by action of the Annual Meeting upon the recommendation of the Board.

b. A Member or Associate admitted to membership less than six (6) months prior to the close of the fiscal year shall pay dues for one-half year. There shall be no admission fee.

Section 3.

Dues Payable.

a. All dues shall be for the calendar year of this Society and shall be due and payable to this Society on the first day of the calendar year.

b. If the dues of any Corporate Member are in default on the last day of the year in which they

become payable, the Board of Directors shall request the American Institute of Architects to suspend his Membership. If the dues of this Corporate Member remain unpaid on the last day of the year following such default, the Board of Directors shall request the American Institute of Architects to terminate the Membership of that Corporate Member.

c. If the dues of any Professional Associate or Associate are in default on the last day of the year in which they become payable, the Board of Directors shall request the Chapter of the American Institute of Architects of which the Professional Associate or Associate is a Member to suspend his Membership. If the dues of this Professional Associate or Associate shall remain unpaid on the last day of the year following such default, the Board of Directors shall request the Chapter to terminate his Membership.

d. Each Corporate Member or Professional Associate or Associate of this Society shall pay such dues as may be fixed from time to time by a majority of the Membership present and voting at any annual or Special Meeting of the Society.

Section 4.

Method of Payment of Dues.

Dues shall be billed to the Chapter to which the Corporate Member, Professional Associate or Associate belongs and that Chapter shall bill the Corporate Member or Professional Associate or Associate for the Society dues simultaneously with and in addition to Chapter dues. The Chapter shall remit dues collected to the Treasurer of the Society together with a list showing the names of those whose Memberships are covered by the dues remitted.

Section 5.

Remission of Dues.

a. In exceptional instances and for what it deems adequate cause, at its own instance or upon request of a Chapter, the Board of Directors may remit the annual dues to be paid by any Corporate Member or Professional Associate or Associate, in whole or in part.

b. The Board will remit the annual dues of any Corporate Member or Professional Associate or Associate whose Chapter dues have not been remitted whenever that Corporate Member or Professional Associate or Associate is on extended active duty in the Armed Forces of the United States of America.

c. Remission of dues may be made retroactive.

Section 6.

Reinstatement.

Any Corporate Member or Professional Associate or Associate who has been suspended from Membership because of failure to pay dues may be automatically reinstated to his original classification upon reinstatement in the Chapter of which he is a Corporate Member or Professional Associate or Associate.

Section 7.

Annual Budget.

At its first meeting of each calendar year, the Board of Directors by vote of not less than two-thirds of those present, shall adopt an annual budget

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showing in detail the anticipated income and expenditures of the Society.

Section 8.

Expenditures.

a. The Treasurer shall deposit all funds of the Society in a depository designated by the Board of Directors. Checks for the withdrawal of such funds shall be signed by the Treasurer and countersigned by the President, except that, if approved by the Board of Directors, a member of the Board, named by the Board, may be authorized to countersign checks for the President. The limits of the authority shall be defined by the Board.

b. No Member, Officer, or Representative of the Society shall have authority to contract any obligation for the Society or to expend any money of the Society unless the contract or commitment has been authorized by the Board of Directors or by specific resolution at a duly called Meeting of the Society; and unless the Board has made an appropriation of funds for the purpose.

c. No funds shall be spent to pay for any expense or obligation unless an appropriation for that purpose has been made by the Board nor shall any payment be made for any expense or obligation in excess of the unexpended and unencumbered balance of the specific appropriation. However, a petty cash fund not to exceed \$25.00 in amount may be maintained and expenditures may be made from that fund for normal minor expenses.

Section 9.

Annual Dues for State Organization.

The Society, as an organization member of the American Institute of Architects, shall pay to the Institute the amount of annual dues required by it to maintain its membership.

ARTICLE XIII—GENERAL PROVISIONS

Section 1.

Reclassification.

Any Corporate Member or Professional Associate or Associate of the Society whose membership classification has been changed in the Chapter of which he is a Member, shall automatically be reclassified upon notice from the Chapter Secretary that such reclassification has been accomplished.

Section 2.

Endorsements.

Neither the Society nor any of its subsidiary organizations shall make endorsements or recommendations directly or indirectly of a political party or of a nominee for public office or of a commercial material or object.

Section 3.

Co-operation with the American Institute of Architects.

The Society shall represent and act for the American Institute of Architects and the Chapters within the State, under a charter issued to it by the Board of the AIA, on State matters only. The Society shall support the Institute and its activities, and shall not directly or indirectly nullify or contravene any Bylaw, rule or policy of the Institute. Voting on any question concerning the affairs of the Institute or its Chapters

shall be limited to Corporate Members of the Society in good standing.

Titles Which May Be Used.

As a State Organization of the American Institute of Architects, the Society may use the following title for official business: "Minnesota Society of Architects, a State Organization of the American Institute of Architects."

A Corporate Member of one of the Minnesota Chapters of the AIA may, in addition to his AIA designation, use the title "Member of the Minnesota Society of Architects."

A Professional Associate of one of the Minnesota Chapters of the AIA may use the title "Professional Associate of the Minnesota Society of Architects."

An Associate of one of the Minnesota Chapters of the AIA may use the title "Associate of the Minnesota Society of Architects."

A Member Emeritus of one of the Minnesota Chapters of the AIA may, in addition to his AIA designation, use the title "Member Emeritus of the Minnesota Society of Architects."

Section 5.

Relations With Other Organizations.

The Society shall have no financial interest in the property, assets or liabilities of any other organization in which it may hold membership, or with which it may be affiliated, unless specifically agreed to in writing by both parties, approved by a meeting of the Society and approved by the Institute.

ARTICLE XIV—AMENDMENTS

Section 1.

Amendment Procedure.

a. Bylaws may be added to the existing bylaws of the Society and amendments to existing bylaws may be made in the following manner:

b. The Board, at any meeting of the Board, shall have the power to propose a new bylaw or an amendment to an existing bylaw by a two-thirds vote of the directors who are present and entitled to vote on the proposed amendment.

c. After a new bylaw or amendment to an existing bylaw has been proposed by the Board of Directors, such new bylaw or amendment may be adopted at any meeting of the Society by a majority vote of the voting members present at such meeting.

d. Notice of such proposed new bylaw or amendment to existing bylaw stating the purpose of each proposed new bylaw or amendment and the reason therefor, and a copy of the proposed new bylaw or amendment shall be sent to every voting member not less than ten days prior to the date of the meeting at which the proposed new bylaw or amendment is to be voted on.

e. Every such Bylaw amendment shall be approved by the Board of Directors of the American Institute of Architects before becoming effective.

ARTICLE XV—DISSOLUTION

Section 1.

Assets.

a. In the event the Society is legally dissolved there shall be no distribution of assets to the benefit of any member; the Board of Directors and Officers shall distribute any assets to an educational or charitable foundation.

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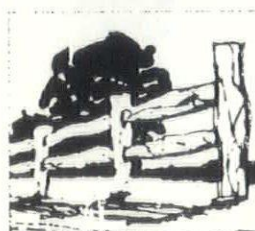
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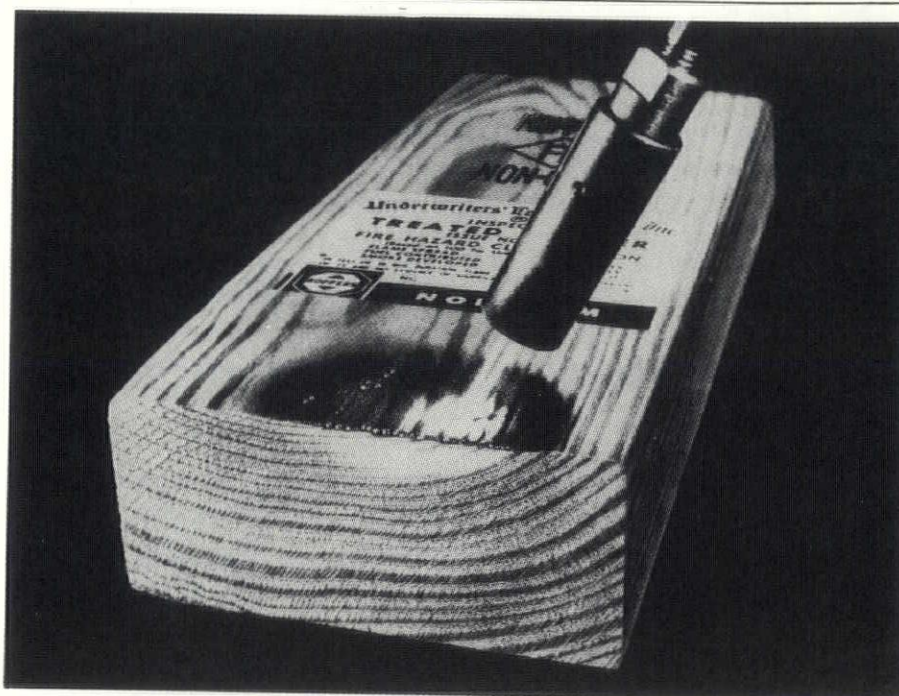
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